

## REGULAR CITY COUNCIL MEETING

January 8, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

### Roll Call:

Present: Kwiatkowski, Johnston, Bronson, Mallory, Temple, and Couture

Absent: King

Councilwoman Kwiatkowski moved to excuse Councilman King; supported by Mayor Pro Tem Couture. Motion carried unanimously.

### Public Comments:

- David Harvey with Fleis & VanderBrink introduced himself as part of the Request for Qualifications for the Wasterwater System Master Plan and Upgrades.
- Ray Lofgren has a concern about Item #35 on the monthly prepaid report. The item in question was for hydrant repairs at the corner of 1<sup>st</sup> street with the work being performed by E.F. Wilkinson & Sons, Inc.
- Sheri Nelson with the Bring It Cheboygan group commented on the government shutdown and how it was impacting the local Coast Guard. The Bring It Cheboygan Group is raising money with the Chamber of Commerce to donate to the Coast Guard and is also working on getting local discounts for the those service men and women.

### Approval of Agenda and Receive and File all Communications:

- Councilwoman Kwiatkowski moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

### Approval of Prior Meeting Minutes:

- Mayor Pro Tem Couture moved to approve the Regular City Council Meeting Minutes of November 27, 2018 as presented, supported by Councilwoman Kwiatkowski. Motion carried unanimously.
- Councilwoman Kwiatkowski moved to approve the Regular City Council Meeting Minutes of December 11, 2018 as presented; supported by Councilwoman Johnston. Motion carried unanimously.

### Public Hearings:

- Consideration of Adoption of a New Parks & Recreation Plan for the City of Cheboygan
  - Connie Rieger commented on the comprehensiveness of the plan and how fantastic it was.
  - Councilwoman Kwiatkowski moved to adopt the new Parks & Recreation Five Year Plan, 2019-2024, as presented; supported by Councilman Mallory. A roll call vote was taken; motion carried unanimously.

**Communications and Petitions:**

- Department of Public Works Director, Jason Karmol presented the Asset Management Plan for the Wastewater Treatment and Collection System which is required by the Department of Environmental Quality.
- Department of Public Works Director, Jason Karmol also briefly reviewed the Request for Qualifications for Wastewater System Master Plan and Upgrades. He is asking council to review the four firms that submitted qualifications and rank them 1-4 prior to the next Regular City Council Meeting on January 22, 2019. The firm will be selected based on the ratings.

**Bills and Disbursements:**

- Councilwoman Johnston moved to approve the prepaid bills and disbursements for the month of December 2018 in the amount of \$448,334.93; supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Mayor Pro Tem Couture moved to approve the unpaid bills and disbursements for the month of December 2018 in the amount of \$33,004.91; supported by Councilwoman Kwiatkowski. A roll call vote was taken, motion carried unanimously.
- The Budget Report showing Revenues & Expenses by Fund as of December 31, 2018 was presented with some additional discussion. The report will be included on a monthly basis going forward.

**Department, Boards and Commission Reports:**

- Department of Public Safety Monthly Stats-September, October, November & December 2018.
- Downtown Development Authority Board Meeting – December 4, 2018.

**General Business:**

- Mayor Pro Tem Couture moved to adopt an Amended Policy Regarding Section 3.5 of the City Charter – “Eligibility for Office in City”, to be effective January 8, 2019. A roll call vote was taken, motion carried unanimously.
- Mayor Pro Tem Couture moved to approve the hourly wage increases for the Parks & Recreation Department full-time and part-time staff as presented, to be effective January 1, 2019. A roll call vote was taken, motion carried unanimously.
- Councilwoman Kwiatkowski moved to appoint Brian Lange to the Downtown Development Authority Board of Directors, term to expire June 20, 2020; supported by Mayor Pro Tem Couture. Motion carried unanimously.
- Councilwoman Kwiatkowski moved to appoint Emily Eckhart to Downtown Development Authority Board of Directors, term to expire September 14, 2021; supported by Councilwoman Johnston. Motion carried unanimously.
- Motion by Mayor Pro Tem Couture to schedule a Public hearing for February 12, 2019 at 7:00 p.m. to consider an amendment to Chapter 96, parks & Recreation, of the Cheboygan City Code, Section 96.52A; supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.

**City Clerk's and Treasurers Comments:**

- Annual Audit Report was submitted to the Treasury on January 2, 2019.
- An updated cell phone policy was provided with one of the redundant bullet points removed and a comment about the Department of Public Safety being covered by their own policies.

**City Manager's Report:**

- City Manager Tom Eustice reported that Chad Socolovitch is planning on painting the "Bunny Wall" in the spring.
- City Manager Tom Eustice is scheduling the roof repair for City Hall. The Opera House roof has been leaking for quite a few years. He is working with Doyle Roofing Company and John E Green to get the roof repairs and ventilation repairs scheduled for the spring. He estimates the cost of repairs to be between \$60,000 and \$80,000.
- The Michigan Main Street Committee site visit will be on January 17, 2019 at 12:00 p.m. and the presentation in Lansing is scheduled for February 12, 2019 with a final decision being made in March of 2019. Mayor Pro Tem Couture asked for additional discussion regarding the budget and salaries. He asked for information to be provided for the new council members.
- City Manager Tom Eustice reported that he is looking into the Coast Guard City Designation and how the City of Cheboygan can apply. There are currently two cities in the State of Michigan that hold the designation.
- A Trail Town Advisory Committee is being formed with a meeting scheduled for January 24, 2019 at 9 a.m. City Manager Tom Eustice would like to apply to become a Trail Town Community, he believes it will be a useful marketing tool. The application is due June 1, 2019.

**Committee Updates:**

- The Blight Committee will be meeting on Monday January 14, 2019.
- The Organizational Analysis Committee is working on reconvening, City Manager Tom Eustice will set up the next meeting.
- The Inverness Township/425 Committee is waiting for Meijer executives to review the 425 agreement. Per City Manager Tom Eustice, Inverness Township and the City of Cheboygan will not enter into a 425 agreement until there is a commitment from Meijer to start the project.

**Messages and Communications from Mayor and Council Members:**

- Councilwoman Johnston reported on the new Parks & Recreation Plan and how they are brainstorming for additional fundraising plans. She also inquired about the schedules and routes for the plow trucks, she has heard several complaints about the plowing. She also reported that she will be unavailable to attend the February 12, 2019 Regular City Council meeting.
- Councilman Mallory suggested that City Council discuss whether additional streets be required to keep the sidewalks clear of snow and ice.
- Mayor Pro Tem inquired about the next major agenda item for the Parks & Recreation Commission. He would like to know what type of funding is needed.
- Councilman Temple asked about the sidewalks along State Street near the State Street Bridge and who was responsible to keep those clear.

- Mayor Bronson discussed the Blight Grant Funds and whether the City of Cheboygan would be eligible to receive any of those funds even though the county does not currently have a landbank. Applications for grant funds are due February 15, 2019.

**Meeting adjourned at 9:00 p.m.**

---

Mayor Mark C. Bronson

---

Clerk/Treasurer Bridget E. Brown

---

Councilman Brett Mallory

---

Councilwoman Sara Johnston

---

Councilman Vaughn Temple

---

Councilman Nathan H. King

---

Mayor Pro Tem Nicholas C. Couture

---

Councilwoman Betty A. Kwiatkowski