

REGULAR CITY COUNCIL MEETING

April 9, 2019

The Regular City Council meeting was called to order by Mayor Bronson in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Bronson, Mallory, Couture, King, Temple, and Johnston

Absent: Kwiatkowski

Councilman King moved to excuse Councilwoman Kwiatkowski; supported by Councilman Temple. Motion carried unanimously.

Public Comments:

- Mr. Ray Lofgren discussed the status of the 425 Agreement and the Sewer Agreement with Inverness Township. He believes that the 425 Agreement and the Sewer Agreement should be negotiated separately. Per Mayor Bronson, the agreements are being reviewed separately and the 425 Agreement is currently being updated based on feedback from the Development Company. Mr. Lofgren also mentioned the Wacker Neuson that was purchased to keep the sidewalks clear, he would like see it used to its maximum capacity.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Johnston moved to approve the Agenda and receive and file all communications, supported by Councilman Temple. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Johnston moved to approve the Regular City Council Meeting Minutes of March 26, 2019 as presented, supported by Councilman Temple. Motion carried unanimously.

Communications and Petitions:

- Cheboygan Main Street Communities Baseline Assessment.
 - Main Street DDA Director Guenther presented the agenda for the Baseline Assessment. The dates have changed from April 23rd and 24th to May 14th and May 15th. The meeting on May 14th with the City Officials will be changed from 2:00 pm to 4:00 pm, all other items on the agenda will remain the same.
 - The Public Participation Forum will be held at the Cheboygan Area Library on April 22nd from 6:30 pm to 8:00 pm.
- Master Plan Review
 - This is the final draft from the Planning Commission.
 - Councilman Mallory moved to direct the Secretary of the Planning Commission to distribute the Master Plan for review and comment, supported by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

- Discussion of Recommendations to Cheboygan City Council from Organizational Committee.
 - The Organizational Committee made the recommendation to City Council to approve the separation of duties of police and fire.
 - Mayor Pro Tem Couture moved to accept the recommendations from the Organizational Committee as presented based on feedback from City Attorneys, supported by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.

Bills and Disbursements:

- Prepaid Bills and Disbursements for the Month of March 2019.
 - Councilman King moved to approve the prepaid bills and disbursements for the month of March 2019 in the amount of \$321,135.29, supported by Mayor Pro Tem Couture. A roll call vote was taken, motion carried unanimously.
- Unpaid Bills and Disbursements for the Month of March 2019.
 - Mayor Pro Tem Couture moved to approve the unpaid bills and disbursements for the month of March 2019 in the amount of \$76,409.77, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Revenue & Expenses by Fund as of March 31, 2019.

Department, Boards and Commission Reports:

- Downtown Development Authority Meeting, March 5, 2019.
- Historic Resources Commission Meeting, April 1, 2019.

Resolutions:

- Resolution of Authorization for Recreation Passport Grant Program Application and Local Match.
 - Councilman King moved to authorize the submission of a Recreation Passport Grant Program application for \$150,000.00, and a local match through financial commitment and donations of \$40,934.90 (27.3%) during the 2019-2020 fiscal year, supported by Mayor Pro Tem Couture. A roll call vote was taken, motion carried unanimously.

General Business:

- Consideration of Extension of Cheboygan Appraiser Contract to Assist Assessor with Pay Increase with Clayton McGovern.
 - Mayor Pro Tem Couture moved to approve the extension of the City of Cheboygan Appraiser Contract to assist Assessor, with Clayton McGovern, for a period of one year at a cost of \$38,000.00 annually, supported by Councilman Temple. A roll call vote was taken, motion carried unanimously.
- Consideration to reschedule the Regular City Council Meeting on May 14, 2019.
 - Councilman Mallory moved to reschedule the Regular City Council Meeting on May 14, 2019 to May 7, 2019 at 7:00 pm, supported by Councilman King. Motion carried unanimously.

City Clerk's and Treasurers Comments: None

City Manager's Report:

- City Manager Eustice reported that he is looking at publishing an advertisement for the Sidewalk Program this week. To date there have been 10 applicants.
- City Manager Eustice reported that the Purple Tree Bookstore has sold as well as the old China Buffet on the corner of Main Street and State Street.

Committee Updates:

- Organizational Analysis Committee will meet again on April 23, 2019 at 5:30 pm.
- Blight Committee is still waiting on an opinion from City Attorney Lindsay.

Messages and Communications from Mayor and Council Members:

- Councilman King inquired about any upcoming road projects. City Manager Eustice reported that the big road projects scheduled for this year are the Center Street/Palmyra Street repairs and the 6th Street repairs. The road repairs are being scheduled in conjunction with the water and sewer projects. City Manager Eustice reported that the Lincoln Avenue and Main Street intersection is scheduled to be repaired by Michigan Department of Transportation sometime between July and September 2019.
- Councilman Mallory reported that the Eastside businesses still need to be added to the City website. He also commented that the sign for the Department of Public Works needs to be repainted.
- Mayor Pro Tem Couture requested a project report from Main Street DDA Director Guenther including plans and funding. Per Main Street DDA Director Guenther, the major projects the DDA has been discussing is the Festival Square entrance and also the Water Street parking lot.
- Councilman Temple inquired about filling the large hole on Mill Street and also about getting Smith Creek cleaned out. City Manager Eustice responded that he will check with DPW Director Karmol on getting the hole on Mill Street filled. He will work with Cheboygan County Drain Commissioner Cameron Cavitt to look for grant funding to get Smith Creek cleaned out.
- Councilwoman Johnston mentioned that the culvert located at the north end of Western Ave is caving in. She also noted that there is still an issue with drivers running the stop sign at the intersection of Division Street and Water Street. Director of Public Safety Jones reported that he has monitored that location on a couple of occasions and will be adding new stop signs.
- Councilman Mallory inquired about the hole on Bailey Street near the library and the Lincoln Avenue Bridge. City Manager Eustice responded that he would check with DPW Director Karmol but that the hole has likely been intentionally left open to observe the repair and also for the availability of asphalt. City Manager Eustice explained that the City would be sending out Request for Proposals to get the bridge painted this summer.

Meeting adjourned at 8:52 p.m.

Mayor Mark C. Bronson

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Sara Johnston

Councilman Vaughn Temple

Councilman Nathan H. King

Mayor Pro Tem Nicholas C. Couture

Councilwoman Betty A. Kwiatkowski