

CITY OF CHEBOYGAN CAPITAL IMPROVEMENT PLAN

2022-2027



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CITY of CHEBOYGAN

CIP OVERVIEW

The Capital Improvement Plan is a six-year schedule of proposed major capital projects, cost estimates and financing methods. The requirement for capital budgeting is found in Act 33 of the Michigan Public Acts of 2008 being the Michigan Planning Enabling Act. The Capital Improvement Plan (CIP) establishes the City's blueprint for investment in its capital infrastructure. This document is used as a tool to help ensure that the City's long and short-term capital investments are made in the context of careful consideration of the City's needs as well as the resources available to fund all projects. The financial guidelines used in the preparation of the CIP will provide assurance that the City can meet, in a full and timely manner, both our debt service obligations and all other obligations competing for available resources.

It is our objective to complete as many needed capital improvement projects as financially possible while maintaining flexibility and the ability to adapt to changes as they occur. The City of Cheboygan has extremely limited funds to direct at capital expenditures and has fallen behind on purchasing newer equipment (not enough funds for new) and maintenance of current infrastructure, hence the reason for some scenarios described in this document. Staff has been actively pursuing grant and low interest loan opportunities to help with our financial needs.

Capital Improvement Plan vs. Annual Operating Budget

The Capital Improvement Plan and Annual Operating Budget otherwise known as General Fund Budget are two critical documents that should be prepared each year. The relationship between these two documents is summarized by the following points:

Capital Improvement Plan

- Represents a long-term financial plan, including potential funding sources.
- Establishes priorities and serves as a planning document or blueprint for the City's investment in capital infrastructure.
- Provides a breakdown of major project costs and their phasing.
- Does not appropriate funds.
- As indicated by the above points, the Annual Operating Budget is the document which authorizes the actual funding for the major and non-major capital projects.

Annual Operating Budget

- Appropriates funds to implement the first year of the Six-Year Capital Improvements Plan.
- Appropriates funds to implement current year's phase of a major, multi-year project.
- Appropriates funds for operating expenditures and expenditures of a continuing nature.
- This FY 22-23 Annual Operating Budget has less than \$100,000 available for Capital Improvements.
- The City recognizes the need to fund and accomplish these capital outlays, but does not have the resources to do so without external funding sources.

- The City has started to an aggressive plan to upgrade its assessments procedures to be current, increased its fees charged for city services, is considering implementing a police/fire millage, and the installation of an income tax. Even with these efforts, the City's Annual Operating Budget will be grossly underfunded for the day-to-day operations of the City as well as to accomplish all the necessary capital projects listed below.
- Licensing fees and state revenue from medical/recreational marijuana have been a game changer – it is still inadequate. State marijuana sales tax revenue sharing is going to decrease as there is more facilities added around the state.
- Over the next two years, the City will receive slightly over \$490,000 from the ARPA. These funds will be used to address the most critical and emergency needs outlined in this Plan.
- The City of Cheboygan, by all federal and state standards, is considered to be an economically disadvantaged community – our citizens, on a whole, are struggling to make ends meet.

Capital Improvement Plan Commentaries

This Plan Commentary Section is prepared in narrative form in order to provide a review of capital purchases needed within each Department and brief discussion of these future projects. The projects listed for possible implementation during the six-year planning period beginning in Budget Year 2022 and ending in Budget Year 2027 are within the following Departments:

- I. Street Department
- II. Water Department
- III. Wastewater Department
- IV. Parks and Recreation Department
- V. Buildings & Grounds
- VI. Police Department
- VII. Ice Rink/Pavilion
- VIII. Downtown Development Authority (**DDA**)
- IX. Cemetery
- X. Fire Department
- XI. Opera House/City Hall

I. STREET DEPARTMENT

Capital Projects within the Department of Public Works can include street maintenance & repair, including bridges, regulatory requirements such as signage & street painting and storm drainage improvements and maintenance. Improvements within the Street Department are financed through State shared revenues as provided by P.A. 51, 1951 as amended and by the General Fund. In some cases, proposed projects will include supplemental funding from the Michigan Department of Transportation by way of maintenance agreements or grants in aid. As has been done in the past, completion of some projects may include acquiring of funds by the issuing of debt via Revenue Bonds. Capital projects proposed within the Street Department include equipment replacement and sidewalk replacement. Other projects include continued street maintenance and development as determined by the Director of Public Works.

Proposed Projects/Purchases:

Newer Dump Truck/Plow Truck I	FY 22	\$100,000
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The City has the need to maintain a fleet of dump trucks to move material during the spring/summer/fall months and plow snow in the winter. The newest truck in our fleet is a 2005 and the oldest is a 1990. A new dump truck would cost the city \$250,000 or more so the City must purchase used vehicles until there is sufficient revenue to purchase new ones. Funding Source: ARPA and General Fund

Newer Backhoe	FY23	\$60,000
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The utilizes backhoes on a regular basis for various tasks across the water, sewer, and street departments. Funding Source: ARPA and General Fund

Newer Dump/Plow Truck II	FY 24	\$100,000
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The City has the need to maintain a fleet of dump trucks to move material during the spring/summer/fall months and plow snow in the winter. The newest truck in our fleet is a 2005 and the oldest is a 1990. A new dump truck would cost the city \$250,000 or more so the City must purchase used vehicles until there is sufficient revenue to purchase new ones. Funding Source: ARPA and General Fund

Patch Buggy	FY 22-23	\$28,000
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The DPW Patch Buggy has outlived its useful life. The bottom of the hot box has already fallen out and had to be re-welded. A new buggy with dump box is suggested for the replacement. This patch buggy is available through MIDeal to purchase with State contract pricing. Funding Source: General Fund

Tree Maintenance Program**FY 22-27****\$15,000/yr**

The DPW has many City trees within the Right of Way that need to be routinely maintained. The City does this work annually without a designated budget line item. The DPW would like to propose a budget to be a capital outlay program. This budget may not meet the needs of the fallen trees or storms, but we should start budgeting and tracking this maintenance item. Funding Sources: General Fund

Street Resurfacing**FY 22-27****\$200,000/yr**

Every year, the City should be resurfacing a portion of the streets within its limits. Limited funds only allow the City to resurface small stretches on the worst sections. The City has fallen behind and the streets reflect this. All resources should be exhausted to yearly budget for this activity. Funding Sources: PA51, Bonds, and General Fund

Sidewalk Program**FY 22-27****\$20,000/yr**

Every year there are sidewalks that are damaged or need replaced. Therefore, the City should allocate the funds to make those improvements. Funding Sources: General Fund

Newer Loader**FY 24-25****\$225,000**

The City needs to replace the CAT loader that is showing signs of wear. Funding Sources: General Fund, USDA CF, and/or CNB

Crack Sealing**FY 22-27****\$25,000/yr**

Crack sealing is an important activity that needs to take place every year or every other year. This activity seals any breaks in pavement and prevents water and salt from penetrating into the materials. Water, ice, and salt destroy the concrete and asphalt resulting in crumbling streets and large potholes. Funding Sources: General Fund and Road Funds

Bridges, Culverts, and Overpasses**FY 22-27****\$25,000,000**

The number listed above is the amount of funds needed to address medium and high-risk assets (bridges, culverts, roads, and overpasses) in the City. In another words, the City has \$25 million of work that needs to be completed in the next seven years. Remember, the rest of the infrastructure continues to age and more dollars will be added to the \$25 million. Funding Sources: TBD

II. WATER DEPARTMENT

The Water Department Capital Improvement Plan encompasses the water distribution system, production wells and water tower. Projects proposed in this Department can include new facilities, as well as maintenance and upgrades to existing facilities. Funding sources will include the Water Department Fund and possible supplement from the General Fund upon specific appropriation from the City Council. Other sources of funds may include revenue bonds or loans through the State of Michigan Revolving Fund and USDA Rural Development. Additional valve insertions, water meter replacement and hydrant replacement will continue to be funded under capital improvements for the water system, as well as upgrades recommended by the recently completed Water System Reliability Study. Replacement of water mains to address water quality issues are under

review for 2021 as well as a second water tower.

Proposed Projects/Purchases:

Phase 2 of Huron St. Water Main Replacement	FY 22-23	\$650,000
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This project is the final two-thirds of the total project to replace the main feed line from the large well field off Lake Street. This water main is over 100 years old and has significant impact on water quality. Replacing this water main adds to the reliability of the system as well as reducing the amount of rust reaching customer taps and depositing in the water tower. The total project cost will be approximately \$2 million to complete the entire project which includes sewer and storm lines, road reconstruction, and approaches damaged during construction. Funding Sources: MEDC Grant PER and City Match

Water Van	FY 22-23	\$38,000
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The Water Department Part Van was taken out of service during the current year due to the structural condition of the frame. This van was critical for transporting most parts to repair and maintain water lines throughout the City. Not having this vehicle reduces our efficiency in deployment and quick response to a water related emergency. This van needs to be replaced with a ¾ ton or 1 ton truck so that it can tow larger pieces of equipment needed at the job site. Funding Sources: USDA CF Grant or Water Funds

Well Inspection and Testing	FY 22-23	\$10,000
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The City is required to test the wells and their current production and this should be regularly scheduled on a five-year basis. It is mandatory to complete such testing in order to stay fully complaint with EGLE. Funding Sources: Water Funds

CMMS and Terminals	FY 22-23	\$10,200
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Computerized Maintenance Management System (CMMS) is a database that supports a variety of functions across different teams. Those in operations or finance can benefit from visibility into inventory status or costs, supply contracting, delegation of staff, tracking of effort and other maintenance functions. A CMMS can assist organizations to manage and streamline their operations. Funding Sources: ARPA and General Fund

Water Meter Program	FY 22-26	\$300,000
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More than half of our water meters are beyond the usable life and not registering all the units being used. Some meters, believed to be almost half, do not work properly so that the City is estimating bills. It is estimated that over 1,200 meters need to be replaced over the next couple of years. Funding Sources: Grants and Water Fund

Water Valve Replacement**FY 22-26****\$20,000/yr**

The water distribution system has hundreds of valves throughout the system to control water flow. These valves have a 50-year service life, but some are more than 100 years old. Our staff needs to replace three valves per year just to keep up with attrition – not replacing those that should have been removed years ago. Funding Sources: Water Fund

Water Hydrant Replacement**FY 22-26****\$23,300/yr**

There are over 500 hydrants located throughout the City that need to be maintained and a certain percentage need to be replaced each year. The hydrants are inspected on a routine basis to ensure they are ready for service if needed. The weather in Northern Michigan is hard on the life expectancy of these units. We still have a half dozen that have been in operation since 1894. Funding Sources: Water Fund

Utility Locator and Trench Box**FY 22-23****\$19,200**

The City Water Department is currently working with less than adequate utility location equipment. This makes finding and locating our utilities very difficult and often impossible to locate lines. When our staff has to excavate these utilities, the staff lacks the safety equipment to keep the hole safe for our employees to enter. This box is required by OSHA for any excavations beyond six feet in depth for the safety of the employees in the hole. Funding Source: General and/or Water Fund

Mini-Excavator**FY 23-24****\$48,000**

The City has to often dig in close proximity to utilities, buildings, and other hazards with large pieces of equipment that are cumbersome in tight areas. A mini-excavator would allow staff to access areas to complete tasks in a more effective and efficient manner – also avoiding staff from digging by hand. Funding Sources: Water and Sewer Funds

Newer Water/Sewer Truck - ¾ Ton Diesel**FY 25-26****\$38,000**

During periods of repairs or construction, the Water Departments needs to fix meters and valves and needs another vehicle besides the water van. This vehicle will be replacing an existing vehicle that is in the fleet since 2016. Funding Sources: Water and Sewer Funds

Water Reliability Study**FY 26-27****\$20,000**

This study needs to be completed on a regular basis.

Water Tower Inspection**FY 2027****\$25,000**

Usually, water towers need to be inspected every five years to determine their structural condition and need for repairs and/or maintenance. Funding Source: Water Fund and/or General Fund

Water Infrastructure**FY 22-27****\$30,300,000**

The number listed above is the amount of funds needed to address medium and high-risk assets (water lines, pumps, wellheads, and valves) in the City. In another words, the City has \$30.3 million of work that needs to be completed in the next seven years. Remember, the rest of the infrastructure continues to age and more dollars will be added to the \$30.3 million. Funding Sources: TBD

III. WASTEWATER DEPARTMENT

The Wastewater Department Capital Improvement Program is focused on the Wastewater Treatment Plant (**WWTP**) and sewage collection system. Funds for the proposed capital improvements in this Department will be generated from the revenues of the Wastewater Fund. Other possible financing for improvements within the Wastewater Department include the USDA Rural Development Grant and Loan Fund and Revenue Bonds as well as the State Revolving Fund. Several projects have been listed under the Wastewater Department for this six-year capital improvement planning process, including improvements for the Wastewater Treatment Plant as well as the sewage collection system. Proposed for capital projects within the Wastewater Department include continued funding toward inflow and infiltration reduction along with upgrades to the Wastewater Treatment Plant. Other future capital funding includes replacement of the RBC bio disc system within the Wastewater Treatment Plant. Experience has shown that stress upon the shafts that support the bio disc systems wear under the continued use and stress, and such stress will result on failure of the shafts over a given period of time. Major upgrades to the Treatment Plant are in process.

Proposed Projects/Purchases:**Sewer Plant Upgrade I****FY 22****\$20,000,000**

The City received numerous violations, thirty-seven pages, from EGLE on the poor condition of our wastewater treatment plant. Once the engineering for the plant was completed and bid out, it became evident that the entire upgrade would not be able to completed. As it stands now, about \$3 million in upgrades were eliminated to keep the project below the \$20 million dollar mark. The City received bond funding and principal forgiveness from the States CWSRF program. The project is underway and is ahead of schedule. Funding Source: CWSRF

Sewer Plant Upgrade II**FY 23****\$3,000,000**

The solids handling equipment and beds, new doors and windows, upgraded testing and compliance lab, and the demolition of old wastewater treatment plant. These items were removed from the \$20 million wastewater plant upgrade due extremely high bids that exceeded the funding available. Funding Sources: Federal Appropriations, Sewer Fund, and Grants

Storm Sewer Improvements/Repairs	FY 22-27	\$20,000
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Every year there are repairs and improvements needed to address the storm runoff that plagues most areas of the City. These need to be addressed to prevent damage to the roadways and private property. Funds should be allocated and carried over, if possible, from year to year. Funding Sources: Water Fund and General Fund

Drainage Infrastructure	FY 22-27	\$5,200,000
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The number listed above is the amount of funds needed to address medium and high-risk drainage assets in the City. In another words, the City has \$5.2 million of work that needs to be completed in the next seven years. Remember, the rest of the infrastructure continues to age and more dollars will be added to the \$5.2 million. Funding Sources: TBD

IV. PARKS & RECREATION DEPARTMENT

Capital Improvement Projects within the Recreation Department can include maintenance and improvements within the City's park system, Marina Facilities and Recreation Center. The goals as set forth in the current City of Cheboygan Recreation Plan are also considered for future capital projects. The 5-year Recreation Plan was approved by the Department of Natural Resources in 2019. Funding sources for proposed projects include the City of Cheboygan General Fund and DNR Passport grant program and Land Trust grants. Projects listed for future funding include miscellaneous maintenance and upgrades to the Parks, Marina Facilities and Recreation Center.

Proposed Projects/Purchases:

Ferris Riding Mower I	FY 23	\$15,000
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The City has a vast amount of property that needs to be mowed on a regular basis. Our fleet of mowers are past their useful life expectancy and have been kept functional by our experienced staff. Staff is struggling to keep these mowers operational, so the City should start the replacement of these mowers over the next couple of years. Funding Sources: General Fund

Ferris Riding Mower II	FY 25	\$15,500
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The City has a vast amount of property that needs to be mowed on a regular basis. Our fleet of mowers are past their useful life expectancy and have been kept functional by our experienced staff. Staff is struggling to keep these mowers operational, so the City should start the replacement of these mowers over the next couple of years. Funding Sources: General Fund

Outside Pickleball Courts	FY 27	\$28,000
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Pickleball is one of the fastest growing activities for our Recreation Department, both indoor and outdoor versions. There is fierce competition for court times and the installation of two new courts would be greatly welcomed by the public. Funding Sources: General Fund and Donations

Newer ½ Ton Truck	FY 25	\$30,000
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The Recreation Department needs a new ½ ton club cab truck for the Parks and Recreation workers to get to and from the jobsite. The existing truck is from 2009. Depends on when the newer truck is purchased and the condition of the existing one, we may utilize both for parks and recreation activities. Funding Source: General Fund and Grants

V. BUILDINGS & GROUND

Projects within the Buildings and Grounds Department can include maintenance and improvements to real property owned or to be acquired by the City including the City Hall and Opera House, as well as other buildings used by the several other departments with the exception of the Wastewater Treatment Plant and buildings specified in the Recreation Department. Also included within this Department are City owned parking lots and cemetery. Funds for capital improvement projects within the Buildings & Grounds Department will be derived from the General Fund. Other funding sources may include grants in aid and private donations. Future Buildings & Grounds improvements include improvements to the Opera House and City Parking lot upgrades.

Proposed Projects/Purchases:

City Marina and Water Street Parking Lot	FY 22	\$3,000,000
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The City owns property along both sides of the river that includes City Park, the Children's Trail, Washington Park, Water Street Parking lot, to name just a few. The estimated need to addresses these assets of the community are difficult to determine to size of the area and the scope of their operations. For example, the walkway and sea wall in the Water Street Parking lot is starting to be eroded away and the concrete is starting to collapse. Staff will be obtaining project descriptions and cost estimates for these projects and they will be pursuing grant funding. In addition, these projects will be added to this Capital Improvement Plan. Funding Sources: DNR Grants, General Funds, Other Grants, and Donations

Refurbishment of Gordon Turner Park	FY 26	\$30,000
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Much of the equipment and facilities in Gordon Turner Park need some refurbishment that includes the restroom facilities, playground, boardwalk, and observation platform. The

staff will be developing a detailed assessment of the park to utilize for grant writing purposes. Funding Sources: Grant Funding, Donations, and General Fund

Upgrade Buildings

FY 22-27

\$6,000,000

The number listed above is the amount of funds needed to address buildings not listed in other parts of this document – salt shed, DPW garage, park buildings in the City. In another words, the City has \$6 million of work that needs to be completed yet. Remember, the rest of the infrastructure continues to age and more dollars will be added to this number. Funding Sources: TBD

VI. POLICE DEPARTMENT

Capital Improvement Projects with regard to the Police Department include all equipment and other capital expenditures necessary within the Police Department. Funding for maintenance and improvement items within the Police Department will be generated from the General Fund, grants in aid along with possible private donations. Proposed capital improvement purchases include miscellaneous protective clothing and police equipment.

Proposed Projects/Purchases:

Police Truck

FY 22-27

\$30,000/yr

The City has the need to maintain a fleet of police trucks, with four-wheel drive. The City needs establish a replacement schedule and funding mechanism to budget funding and develop a replacement schedule. This is a huge burden on the City's resources that has to be managed carefully with the rising costs of vehicles. Funding Sources: General Fund, Police/Fire Levy, and Grants

Active Shooter Equipment

FY 22-27

\$50,000

This equipment includes supplemental armored vest, helmets, shields, shock wave weapons, and other items needed for the Police Department to deal with active shooter situations. The City needs to start the process of budgeting every year to accumulate a fund balance to offset the purchase of the equipment. The City will have to partner with the Cheboygan County Sheriff's Office when it comes to this level of tactical response until funding can be secured. Funding Sources: General Fund, Police/Fire Levy, and Grants/Donations

Bullet Proof Vests**FY 22-27****\$10,000**

Every officer and the Chief need to have a bullet proof vest for day-to-day operations and they must be replaced every five years. This item should be budgeted every year and a replacement schedule shall be established. By doing this, there will funds accumulated, lessening the transactional burden on the General Fund in only a couple of isolated years- then it is spread out over every year. Funding Source: General Fund, Police/Fire Levy, and Grants/Donations

Tasers**FY 22-27****\$10,000**

Every officer and the Chief need to have tasers for day-to-day operations and they must be replaced every three to five years. This item should be budgeted every year and a replacement schedule shall be established. By doing this, there will funds accumulated, lessening the transactional burden on the General Fund in only a couple of isolated years- it is then spread out over every year. Funding Source: General Fund, Police/Fire Levy, and Grants/Donations

Body Cameras**FY 22-27****\$12,000**

Every officer and the Chief need to have body cameras for day-to-day operations and they must be replaced every three to five years. This item should be budgeted every year and a replacement schedule shall be established. By doing this, there will funds accumulated, lessening the transactional burden on the General Fund in only a couple of isolated years- it is then spread out over every year. Funding Source: General Fund, Police/Fire Levy, and Grants/Donations

Mobile and Portable Radios**FY 22-27****\$20,000**

Mobile and Portable radios are needed for the day-to-day operations and they must be replaced if the technology improves, units are damaged, and attrition due to normal wear and tear. This item should be budgeted every year and a replacement schedule shall be established. By doing this, there will funds accumulated, lessening the transactional burden on the General Fund in only a couple of isolated years- it is then spread out over every year. Funding Source: General Fund, Police/Fire Levy, and Grants/Donations

Weapons (Pistols and Rifles)**FY 22-27****\$20,000**

The Police Department needs to upgrade their weapons on a regular basis. Over ten years ago, the City bought new 223 caliber patrol rifles and in approximately 2012 - they bought new handguns. This item should be budgeted every year and a replacement schedule shall be established. By doing this, there will funds accumulated, lessening the transactional burden on the General Fund in only a couple of isolated years- it is then spread out over every year. Funding Source: General Fund, Police/Fire Levy, and Grants/Donations

VII. ICE RINK/PAVILION

The City of Cheboygan Ice Rink/Pavilion is a new addition to the Capital Improvement Plan now that the City has full responsibility of the operation of this facility. Two major projects were completed which were the ceiling addition, scoreboard, and a new dehumidifier. As with most of the city buildings, this structure will need significant injections of capital over then next couple of years.

Proposed Projects/Purchases:

Ice Resurfacing Machine	FY 22	\$60,000
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The City owns and operates the Cheboygan Ice Rink. The current Olympia ice re-surfacing machine has been repaired numerous times and has passed its useful life. Therefore, the City is looking to purchase a newer unit – either a Zamboni or an Olympia unit. Funding Source: Donations and/or General Fund.

Chiller System Compressor	FY 23-24	\$300,000
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Over the last couple of years, the City has made a number of costly repairs to the compressor that is a key component in refrigeration system. However, these repairs just keep the unit running and enough to freeze the ice for the time being. Funding Source: Donations and/or General Fund.

Replacement of Board Coating and Glass	FY 25-26	\$20,000
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The Lexon coating on the boards and the boards themselves are the original ones installed at the Rink. Staff and Volunteers have been replacing the glass and the board coatings as needed, but their overall condition is starting to deteriorate rapidly and present some aesthetic challenges. In many cases, the tempered glass was replaced by a cheaper and less reliable plexiglass. Funding Source: Donations and/or General Fund.

Rubberized Flooring	FY 27-28	\$40,000
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The floor coverings in the ice rink, for the most part, are the original ones from when the building was built. Recently, some floors have been replaced in the locker rooms through generosity of some donors. Funding Source: Donations and/or General Fund.

Plumbing Replacement	FY 27-28	\$25,000
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Over the last few years, the plumbing in the Ice Rink has had numerous issues. It should be replaced to prevent major problems in the future.

VIII. DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

Capital Improvements within the area specified in the City of Cheboygan Downtown Development Authority Plan are included within this Section. Capital Improvement Projects within this Department can include a variety of projects and detailed in the Downtown Development Authority Plan Document. Financing for these projects will come from the revenues generated by the City of Cheboygan Downtown Development Authority Tax Increment Financing Plan with possible supplement from the City of Cheboygan's General Fund upon special appropriation from the City Council. Other sources of funding may include bonds based on special assessment revenues and grants in aid. The Downtown Development Authority is currently reviewing the Downtown Development Authority Plan and recommending amendments to the project development analysis of the plan.

Proposed Projects/Purchases:

Purchase of 220 Water Street	FY22	\$1.25 Million
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The DDA will be closing on the purchase of 220 Water Street. Included in this purchase is 8,000 square feet building, a 13-slip marina, and greenspace adjacent to City park. This purchase is one of the goals outlined in the DDAs TIF plan to acquire property along the Cheboygan River. Funding Source: TIF Revenue used to debt service a Commercial Mortgage,

Reconstruction of the Pedestrian Bridge	FY23	\$100,000
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Since the installation of the Pedestrian Bridge, the two elevators have had issues. The mechanical systems are housed in concrete pits that are below the nearby river and water-table. The City is getting bids to re-engineer the elevators to prevent additional expenses. Currently, we have a quote to redo the hydraulic shaft in one elevator and it's \$43,000. Funding Source: TIF Revenue and General Fund

IX. CEMETERY

The City of Cheboygan has a twenty plus -acre cemetery that is operated and maintained by a contracted employee that works seven months per year. The operations cease during the winter months due to the harsh climate in Cheboygan. Being a very old cemetery, the infrastructure (roads, bridges, and landscaping) is showing signs of deterioration.

Proposed Projects/Purchases:

Infrastructure Repairs	FY 22	\$15,000
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The City has to periodically re-gravel the roads that provide access to the cemetery. These roads do not see much use, but due to their design, they get significantly damaged in the wet months of the year. In addition, there is a section of guardrail that was damaged due to

a number of factors that need to be replaced. A small pedestrian bridge also needs to be replaced as soon as possible. Funding Sources: Cemetery Fund and General Fund

X. FIRE DEPARTMENT

The Fire Department has recently become its own Department after it was separated from the Public Services Department. It is completely staffed by volunteers and lead by individuals that receive a stipend for providing leadership. The Department has a number of large pieces of rather expensive equipment. The City, for many years, has been proactive in securing funding for the purchase of newer equipment – therefore this Department is currently in a good position for the next six years. There are some minor capital purchases needed to upgrade turnout gear and minor pieces of equipment.

Proposed Projects/Purchases:

New Turnout Gear	FY 22	\$96,000
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The City has twenty-four volunteer firefighters and has the same number of turnout suits. These suits, which ensure the safety of the firefighters, are starting to show their age and need to be replaced. The City has hired a grant writer to assist us in locating and applying for grants funds. If sufficient grant funding is not found, then the City may have to utilize its American Rescue Plan Act Funds.

Purchase of Air Packs	FY23	\$140,000
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Current SCBA Breathing Air packs are 20 plus years old and are extremely antiquated. The packs are getting in poor condition and at least six have been removed from service. For immediate purposes, the Department needs ten packs and thirty bottles to meet its current needs. In the future, every year a certain percentage of the packs and bottles will be replaced and the older ones removed from service. In conjunction with the turnout gear, these units are extremely important to our firefighters' safety. The City is working with a grant writer to secure funding for these items. Funding Source: Grants or General Fund

Equipment Van	FY24	\$70,000
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The Fire Department's equipment van is a 1992 model that was purchased by the City in 1999. The van is experiencing mechanical issues and will be continued to be repaired until a new one can be purchased. We are having difficulty in finding parts. Funding Source: General Fund or Grants

Fire Station #2 Improvements	FY25	\$30,000
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Fire Station #2, located at the wastewater treatment plant facility is in need of a new roof and siding replacement to protect it from the elements and animal

intrusions. Very little has been done to this facility over the last twenty years. Earlier this year, some heating units were installed to replace the original ones. Funding Sources: ARPA and General Fund

XI. OPERA HOUSE/CITY HALL

For over the last fifty years, the Opera House and the City Hall have been linked together. This linkage has benefited both parties and the partnership will continue into the future.

Proposed Projects/Purchases:

Opera House/City Hall

FY 22-27 \$4,000,000

The City has hired HRC to complete a detailed assessment of the structure to determine the future replacement and repair activities. Based on issues known, it is reasonable to assume that a roof replacement, facia repair, structure improvements on the elevator shaft, and replacement of the HVAC system.

Funding Sources: General Fund, Grant, and Donations

Minor Improvements to City Offices

FY 22-23 \$20,000

There are been very little funds invested in the City offices, Council Chambers, and the hallway leading into the main office in the last thirty years. In order to improve the aesthetics and professionalism of the office, some minor cosmetic things will made over the next two years. Funding Sources: General Fund, ARPA, and Donations

Color Copier/Printer

FY 23 \$7,000

The Main Office at City Hall provides administrative support for all Council, Departments, Commissions, and the DDA. The current copier/printer is past its useful life and is only black and white. If a new unit is purchased, it will be colored capable and most users in City Hall will be able to utilize it. This will produce large cost savings and increase productivity. Funding Sources: ARPA and General Fund