



CITY OF CHEBOYGAN

MOBILE VENDING LICENSE APPLICATION

Business License Number:

Expires:

Business Name:
Owner:
Name of Mobile Vendor (<i>if different</i>):
Address:
City: State: Zip:
Business Contact:
Telephone: Email:

VENDING UNIT INFORMATION

MAKE	MODEL	YEAR	VIN OR SERIAL NUMBER

Cooking Method (check all that apply):

Fryer Grill Griddle Broiler Other (list): _____

Type of Cooking Fuel Used:	
Location on Unit:	
How much fuel will be kept in the unit at max capacity?	
Is there a cooking hood? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is there a suppression system? <input type="checkbox"/> Yes <input type="checkbox"/> No
Method and Location for Disposal of Grey/Untreated Water:	
Method and Location for Disposal of Grease/Cooking Oil:	
Method and Location for Disposal of Trash:	
(trash and vending supplies must be cleaned up and hauled away by vendor)	

IMPORTANT:

Units must be fully self-contained and cannot rely on site water and/or electricity.

MOBILE VENDING LICENSE REGULATIONS

1. SET UP LOCATIONS TO BE SPECIFIED BY CITY ON LICENSE:

A.
B.
C.

2. Hours of Operation: From: _____ am/pm; To: _____ am/pm
 - a. One length and width of City parking space
 - b. 100 feet from similar/like food establishments
 - c. **Vending is prohibited on public property within one block of a City authorized street fair, public festival, farmers market, or event, unless authorized by the event sponsor.**

NO operation outside of the license area. Absolutely no operation at a **special event** without invitation and payment for additional space and entry fee.
 - d. Operating on City property or parking on City streets must be authorized by the City Manager; if parked on public streets, vendors shall conform to all applicable parking restrictions.
 - e. If parked on a City street, vendors shall not operate in a clear vision area.
 - f. Zoning: Mobile food vendors must have zoning approval to operate on other established business lots (zoning variance).
3. No blocking of sidewalk area, no pedestrians in street or parking area, large volume of customers should be instructed to stand in single file line on the sidewalk or off-street parking area.
4. Supplies storage shall be confined to the mobile vending unit. All other supplies will be stored offsite.
5. Chairs/Stools or other comfort items are not permitted, **except one seat for the vendor.**
 - a. Enclosed vehicles, trailers, and wagons shall be allowed the same amount of storage items and chairs as above, except for seats and storage space provided by the manufacturer of unit.
6. District 4 Health Department License and City license required on unit.
7. No use of flashing, blinking, or strobe lights permitted; all exterior lights over 60 watts shall contain opaque hood shields to direct the illumination downward.
8. No use of loud music, amplification devices, "crying out," or any other audible methods to gain attention which causes a disruption or safety hazard, as determined by the City.
9. Must comply with the City's noise ordinance, sign ordinance, and all local, state, and federal laws.
10. Signage/Advertising shall be neatly printed or painted on the mobile vending unit and shall only be permitted to name the company and/or menu listing posted on the unit. **No off-unit signage allowed.**
11. Shall not utilize any electricity or power without proper written authorization of the power customer; no cable or similar device shall be extended at or across any City street, alley, or sidewalk, except in a safe manner.

REQUIRED DOCUMENTS

Please attach copies of the following items to this application, prior to submitting:

1. Special Transitory Food Unit License issued by the State of Michigan District Health Department
2. Certificate of Insurance for not less than \$1 million per occurrence with the City of Cheboygan named as additional insured
3. Michigan Sales Tax License
4. Photograph and brief description of the food vendor unit
5. Payment of Vending Fee – see attached schedule, effective 1/10/2017

All vendors must comply with the City of Cheboygan Food Truck Policy and the following:

- ▶ Provide appropriate waste receptacles at the site of the unit and remove all litter, debris, and other waste attributed to the vendor daily. Waste shall not be disposed of in City receptacles. Wastewater, gray water, and grease shall not be disposed of on or in City premises or City storm sewers.
- ▶ Shall not leave the food truck parked on City property beyond one hour before and one hour after scheduled hours for the location.
- ▶ Shall adhere to all directions provided by City staff and police officers.
- ▶ Violation of license restrictions or licensing ordinance will result in revocation of license, without refund, and/or civil infraction penalties.

VETERAN OWNER OPERATOR:

Veterans Exemption MCL 35.441 – No fee shall be charged to any honorably discharged veteran of the United States military who is a resident of the State of Michigan and submits official documentation evidencing such to the City Clerk (vet = DD214, Res = Ops or MI ID).

The undersigned is a legal representative of the business first named in this application and agrees to abide by all rules, conditions, and requirements of the State of Michigan, City of Cheboygan, and the Health Department. The undersigned and his/her heirs and assigns agree that any failure to abide by the rules set forth by the City of Cheboygan in this document and any future documents issued under this policy may be grounds for termination of this license and the ability to provide vending on property owned by the City of Cheboygan.

Applicant

Date



THE CITY OF Cheboygan

MOBILE VENDING FEE SCHEDULE

Adopted 1.10.2017

<u>RESIDENT:</u>	Annual	Full Year (5/01 - 4/30)	\$450.
	Six Months	Semi Annual Prime Season (5/01 - 10/31)	\$300.
	Six Months	Semi Annual Off Season (11/01 - 4/30)	\$150.
<u>NON-RESIDENT:</u> Owner/Operator is NOT a resident of the City of Cheboygan	Annual	Full Year (5/01 - 4/30)	\$750.
	Six Months	Semi Annual Prime Season (5/01 - 10/31)	\$500.
	Six Months	Semi Annual Off Season (11/01 - 4/30)	\$250.