Your letterhead here

December 9, 2023

Samantha Davis, Regional Grant Coordinator

Michigan Department of Natural Resources

Dear Ms. Davis,

On behalf of [Your Organization], we offer our support to the City of Cheboygan for their proposal “Major City Park Universal Access to the Cheboygan River and Children’s Trail” to the Michigan Department of Natural Resources Sparks Grant program (ARPA-0059). The proposed project includes the construction of five universal fishing piers on the Cheboygan River and nearly 1 mile of universal trail access to Major City Park in Cheboygan, MI.

[Highlights about your organization, who you are

* How did your family, business, or organization struggle with public health and economic impacts from the pandemic?]

[Your organization] endorses this project and requests that the Michigan Department of Natural Resources (DNR) strongly consider this project for their Michigan Sparks Grant. Major City Park was underfunded, neglected, and deserted for decades before a group of volunteers took interest in 2018. In the last four years, volunteers, the city, and local nonprofit Tip of the Mitt Watershed Council have worked together to restore a 0.9 mile trail system and design and begin construction on a series of fishing piers in Major City Park. Additional funds are needed to improve the existing wood-chipped trail system to a paved surface and complete the fishing piers to allow unhindered universal access to the 40-acre park and 800 feet of the Cheboygan River.

[Describe how you or your organization would benefit from the trail improvement and fishing access. Has you used Major City Park more due to the pandemic?]

We look forward to collaborating with the City of Cheboygan on this important community project and are pleased to commit our support [in the form of cash match, in-kind match, engagement and participation, promoting the project, etc]. We believe this project aligns with the goals of the DNR and the vision we have for the City of Cheboygan.

Thank you for your consideration.

Sincerely,

[Your name]

[Organization]

[Contact info]