

**CITY OF CHEBOYGAN, MICHIGAN
STREET OR ALLEY VACATION APPLICATION**



Applicant: _____

Address: _____

Cell Phone: _____

OFFICE USE ONLY:

Date Received: _____

*Fee Received: _____

(*fee = \$450 – subject to change)

Email: _____

PROPERTY OWNER'S NAME AND ADDRESS *(if not the applicant)*

Name: _____

Address: _____

Cell Phone: _____

Email: _____

APPLICANT'S CAPACITY IF NOT PROPERTY OWNER *(check one):*

Builder Purchase/Lease Option Engineer Lawyer Agent/Other: _____

Name of Street/Alley (or portion thereof) to be Vacated: _____

Location of Street/Alley:

Attach a map showing the location of the street/alley appropriately marked with adjacent properties. Also, include an aerial photo of the property. These photos are available on the County Assessors website.

Location of Street/Alley (or portion thereof) to be Vacated:

Attach a map showing the approximate location of the street/alley being vacated.

Legal Description:

Attach a legal description of the street/alley (or portion thereof) to be vacated. This needs to be prepared by a lawyer or a licensed surveyor.

Reason for the requested vacation of the street or alley (any portion thereof):

Signed: _____

Date: _____

When completed return to:
Zoning Administrator/City of Cheboygan
403 N. Huron Street, PO Box 39
Cheboygan, MI 49721

(For questions, please contact the City of Cheboygan at 231-627-9931)

Date Application heard by the Planning Commission: _____

Planning Commission's recommendation and conditions (if any):

Date application sent to City Council: _____

Date of City Council's public hearing: _____

Date voted on by City Council: _____

City Council's decision and conditions (if any):

On this date, I certify that the street/alley vacation application is complete and that all required documents have been submitted. The application can proceed through the street/alley vacation process.

Zoning Administrator

Date

Zoning/Planning Fee Schedule

Zoning Permit (Residential)	\$60.00
(Commercial)	\$120.00
Sign Permit	\$60.00
Shed/Fence Permit	\$60.00
Burn Permit	\$25.00
Sidewalk Café/Outdoor Seating Permit	\$60.00
Parcel Split/Combination*	\$200.00
Variance Application*	\$450.00
Site Plan Review (Single/Two Family)*	\$100.00
Site Plan Review (No Public Hearing)*	\$350.00
Site Plan Review (Public Hearing)*	\$450.00
Zoning Text or Map Amendment*	\$450.00
Re-Zoning Application*	\$450.00
Special Use Permit*	\$450.00
Drainage Plan Review*	\$275.00
Alley/Street Vacation*	\$450.00
Subdivision Review*	\$1,000.00
Stormwater Flow Control Permit*	\$275.00
Work In Right-a-Way Permit*	\$150.00
Additional Visits	\$75.00
Roadway Restoration Inspection*	\$150.00
Additional Visits	\$75.00

* The City of Cheboygan reserves the right to hire outside consultants to review projects or plans when the necessary technical expertise is not available on staff. The costs of the outside technical assistance will be passed onto the applicant.