

## REGULAR CITY COUNCIL MEETING

August 25, 2020

The Regular City Council meeting was called to order by Mayor Bronson via teleconference at 7:00 p.m.

### Roll Call:

Present: Raab, Ptasnik, Johnston, Bronson, Mallory, Temple, and Couture

Absent:

### Approval of Agenda and Receive and File All Communications:

- Councilwoman Raab moved to approve the Agenda and receive and file all communications, seconded by Councilwoman Johnston. Motion carried unanimously.

### Approval of Prior Meeting Minutes:

- Councilwoman Raab moved to approve the Regular City Council Meeting minutes of August 11, 2020 as presented, seconded by Councilwoman Johnston. Motion carried unanimously.

### Communications and Petitions:

- Presentation of Main Street/DDA Design Guidelines, Katie Duczowski, Interim Director.
  - Ms. Duczowski discussed that part of the City's application to become a Main Street Community listed design guidelines for downtown as a project for the Place Making Committee and on August 4, 2020, the DDA Board approved the presented guidelines.
  - Ms. Duczowski also discussed that these guidelines are only suggestions to help strengthen the character of downtown.

### General Business:

- Consideration of the City of Cheboygan Main Street/DDA Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services.
  - City Manager Eustice explained that this policy would allow the Main St/DDA Director to purchase supplies and equipment within certain monetary guidelines without Board approval.
  - Councilwoman Raab moved to approve the City of Cheboygan Main Street/DDA Policy for Purchase of Supplies & Equipment and Procurement of Contracted Services, effective August 25, 2020, seconded by Councilwoman Johnston. A roll call vote was taken, motion carried unanimously.
- Consideration of Request from Dawn Reo to Vacate Canada Street and Schedule a Public Hearing for Tuesday, September 22, 2020 at 7:00 p.m. via Resolution.
  - Council discussed the location of the street and the impact of vacating the street.
  - Mayor Pro Tem Couture moved to adopt a Resolution of the City Council scheduling a Public Hearing for Tuesday, September 22, 2020 at 7:00 p.m. via Resolution, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.
- Consideration of Request from Dawn Reo to Vacate Alley and Schedule a Public Hearing for Tuesday, September 22, 2020 at 7:00 p.m. via Resolution.

- Mayor Pro Tem Couture moved to adopt a Resolution of the City Council scheduling a Public Hearing for Tuesday, September 22, 2020 at 7:00 p.m. via Resolution, seconded by Councilwoman Raab. A roll call vote was taken, motion carried unanimously.

**City Clerk's and Treasurer's Comments:**

- Clerk/Treasurer Brown reported that to date she has received two Declarations of Intent for candidates interested in running for the partial Council seat. Interested candidates can file until October 23, 2020 to be eligible write-in candidates on the ballot.

**City Manager's Report:**

- City Manager Eustice reported that he has distributed the draft copies of the Recreational Marihuana Ordinances to Council. A special meeting will likely be scheduled next week to set the public hearings to adopt the ordinances.
- City Manager Eustice discussed the Cheboygan Estates project and the adjusted estimates that were provided. He reported that he is making a presentation at the September School Board meeting to see if the School will participate in covering a portion or all of the construction costs. Council discussed various funding options for the project and the phasing of the development. Councilmembers also discussed their concerns with funding a private development.
- City Manager Eustice reported that he received a quote to coat the Lincoln Avenue Bridge with an epoxy sealer for \$395,000. He is concerned about the longevity of the bridge without the sealant. He suggested that we rebid the project in the spring of 2021.
- City Manager Eustice reported that the Ordinance Revision Committee has a completed Rental Registration Ordinance that will be presented to Council in an upcoming meeting.
- City Manager Eustice also discussed the Assistant City Manager position which is currently posted through the Michigan Municipal League, the Cheboygan Daily Tribune, and the Cog Group. The deadline to apply is currently September 1, 2020.

**Committee Updates:**

- The Recreation Commission meeting was postponed, there will be a meeting in September. The Trails Town group is still meeting monthly and they are working on getting the City designated as a Waterway Trail Town.

**Messages and Communications from Mayor and Council Members:**

- Councilwoman Raab reported that the Heritage Foundation is working on different ideas for local historic properties.
- Councilman Temple mentioned that the downtown looks nice and now we should focus on the rest of the City.
- Mayor Bronson inquired about Mike Fein's retirement from the DPW and also whether the DDA beautification position has been filled. City Manager Eustice confirmed that Mike is retiring, he explained that the job has been posted internally per the union contract. Ms. Katie Duczkowski explained that the DDA is accepting resumes through September 3, 2020.

**Adjournment**

- Meeting adjourned at 8:24 p.m.

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Mayor Mark C. Bronson

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Clerk/Treasurer Bridget E. Brown

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Councilman Brett Mallory

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Councilwoman Sara Johnston

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Councilman Vaughn Temple

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Mayor Pro Tem Nicholas C. Couture

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Councilwoman Diane E. Raab

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Councilwoman Ashley Ptasnik