

REGULAR CITY COUNCIL MEETING

September 28, 2021

The Regular City Council meeting was called to order by Mayor Tebo at 7:00 p.m.

Roll Call:

Present: Tebo, Mallory, Mills, Kwiatkowski, Raab, and Archambo

Absent: Hocquard

Approval of Agenda and Receive and File All Communications:

- Councilman Kwiatkowski moved to approve the agenda and receive and file all communication, seconded by Councilwoman Mills. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Mills moved to approve the Regular City Council Meeting minutes of September 12, 2021 as presented, seconded by Councilman Archambo. Motion carried unanimously.

Communications and Petitions:

- Hometown Heroes Presentation, Ms. Abby Cherry.
 - Ms. Abby Cherry discussed the Hometown Heroes project including how it was started and how it gives back to the community. She presented on the various options the City has regarding the program including zero cost and maintenance for the City.
 - Interim Main Street/DDA Director Katie Duczkowski reported there was a positive response to the presentation from her Board, they are in favor to adding the banners to various areas around town.
 - Ms. Abby Cherry will send sample contracts to the City Manager and Interim Main Street/DDA director.

General Business:

- Consideration of Vehicle Purchase.
 - Councilman Kwiatkowski moved to authorize the purchase of the 2005 IHC Blade Truck in the amount of \$43,915.00, seconded by Mayor Pro Tem Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration to Schedule a Public Hearing.
 - Councilwoman Raab moved to schedule a Public Hearing for Tuesday, October 12, 2021 to file an application for federal assistance with the United States Department of Agriculture for water system improvements, replacements, and rehabilitation, seconded by Mayor Pro Tem Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration of Sign Permit.
 - City Manager Sabolsky explained he brought this for Council approval to avoid a conflict of interest due to his wife's employment with the school and to approve the fee waiver.

- Mayor Pro Tem Mallory moved to approve the Sign Permit Application for Bishop Baraga Schools as presented from October 1, 2021 through January 1, 2022 and waive the permit fee and authorize the Mayor to sign the permit, seconded by Councilman Archambo. Councilman Kwiatkowski abstained from voting due to his wife's employment with Bishop Baraga. Motion carried unanimously.
- Consideration of Site Plan Review.
 - City Manager Sabolsky reported both City staff and the Planning Commission approved the plan with the condition landscaping is placed properly.
 - Councilman Kwiatkowski moved to approve the Site Plan Review Application for McDonald's USA, LLC at 1020 South Main Street, Cheboygan, MI as presented, seconded by Councilwoman Mills. A roll call vote was taken, motion carried unanimously.
- Consideration to Schedule a Public Hearing.
 - Councilwoman Raab moved to set a Public Hearing for Tuesday, October 12, 2021 to consider establishing an Obsolete Property Rehabilitation District, Pursuant to P.A. 146 of 2000 for 334 and 336 North Main Street, Cheboygan, MI, seconded by Mayor Pro Tem Mallory. A roll call vote was taken, motion carried unanimously.
- Consideration to Schedule a Public Hearing.
 - Councilwoman Raab moved to set a Public Hearing for Tuesday, October 12, 2021 to consider an Application for Obsolete Property Rehabilitation Exemption Certificate for 334 and 336 North Main Street, Cheboygan, MI, seconded by Councilwoman Mills. A roll call vote was taken, motion carried unanimously.

City Clerk's and Treasurer's Comments:

- Ms. Casey Clear reported quarterly council payroll will be issued on Wednesday, September 29th.

City Manager's Report:

- Discussion of Site Plan Application, Street or Alley Vacation Application, Sign Permit Application, and Fence Permit Application.
 - City Manager Sabolsky reported the new applications have been provided to Council with additionally applications to be provided at a later date.
- Discussion of Alley/Street Vacation Procedure.
 - City Manager Sabolsky reported he the procedure was drafted to help outline the process.
- City Manager Sabolsky reported the Clerk/Treasurer position is going to split into two separate jobs with Bridget Brown retaining the Treasurer role. The clerk job is currently posted. He also reported interviews will be scheduled for the Utility Billing Clerk position and the CEDAM Fellow is scheduled to start in the office October 4th.
- City Manager Sabolsky reported that MDOT will be fixing the water infiltration on the east side of the river.
- City Manager Sabolsky discussed issues that have been found with an underground tank related to the potential coffee roasters business.
- City Manager Sabolsky reported he met with Nicole Drake from Citizens National Bank to provide short term financing for future engineering costs and prepare the City to apply for grants when available.

- City Manager Sabolsky discussed seeking a personnel attorney to help address personnel questions along with updating personnel policies who was recommended by the County.

Public Comments:

- Mr. Tom Smith, Chairman of Memorial Park, commented the banner program is excellent. He also requested that additional parking be added at the park. City Manager Sabolsky requested a meeting to understand the plan for parking.
- Mr. Pat Bolen with the VFW requested a meeting at the park to see the plans for parking. He also commented the banners will help young kids learn about the wars.
- Mr. Ray Lofgren inquired about the Alley/Street Vacation Procedure discussion. City Manager Sabolsky reported the draft copy was provided to council tonight and public hearings will be held at a later date for public input.

Committee Updates:

- Councilman Kwiatkowski reported the Finance Committee continues to discuss options for increasing revenues including a possible city income tax and a police and fire millage. City Manager Sabolsky reported increased fees have also been discussed along with retiring millage rates.
- Councilwoman Mills reported she attended the Housing Commission Meeting. The Commission is looking for a new member after the resignation of Commissioner Stempky. The Commission approved the predevelopment agreement with Ethos for rehabilitation to public housing buildings.
- Councilwoman Raab reported the CCE/911 Board is still working on who will sit on the board.

Messages and Communications from Mayor and Council Members:

- Mayor Pro Tem Mallory inquired about a sidewalk replacement program for the city. City Manager Sabolsky responded there is a program available for residents to have sidewalks replaced with the City paying for the expenses and adding that amount to the property taxes over several years.

Adjournment

- Councilman Kwiatkowski moved to adjourn the meeting at 8:19 p.m. seconded by Councilman Mills. Motion carried unanimously.

Mayor Leslie A. Tebo

Clerk/Treasurer Bridget E. Brown

Councilman Brett Mallory

Councilwoman Diane Mills

Councilman Ken Kwiatkowski

Councilman Kasey Hocquard

Councilwoman Diane E. Raab

Councilman RJ Archambo

