

REGULAR CITY COUNCIL MEETING

April 9, 2024

The Regular City Council meeting was called to order by Mayor Mallory in the Council Chambers at City Hall at 7:00 p.m.

Roll Call:

Present: Dodd, Mallory, Darling, Kwiatkowski, Raab, and Mills

Absent: Bedwin

Public Comments on Agenda Items Only:

- Janet Gahn suggested the physical bills/invoices be present at the Council meeting for Council to view. Gahn commented on 9-A: Contract for Fiscal Year Audit. Gahn expressed she believes that someone presenting the fiscal year audit should be physically here presenting to Council versus via Zoom. Gahn asked what a lowest, responsible bidder is in reference to agenda items 9-B and 9-C. Gahn asked Council questions regarding the South Huron Street and Cuyler Street project.

Approval of Agenda and Receive and File all Communications:

- Councilwoman Mills moved to approve the agenda and receive and file all communications. Seconded by Councilman Kwiatkowski. Motion carried unanimously.

Approval of Prior Meeting Minutes:

- Councilwoman Mills moved to approve the Regular City Council meeting minutes of March 26, 2024, as presented. Seconded by Councilwoman Darling. Councilwoman Raab, Councilwoman Dodd, and Councilman Kwiatkowski abstained from voting due to their absence at the March 26, 2024 meeting. Motion failed.

Departments, Board and Commissions:

- Cheboygan Fire Department, March Report.
- Cheboygan Police Department, March Report.
- Office of Emergency Management, Quarterly Report.

Bills and Disbursements:

- Prepaid Bills and Disbursements for the Month of March 2024.
 - Councilwoman Mills moved to approve the prepaid bills and disbursements for the month of March 2024 in the amount of \$1,664,315.32. Seconded by Councilwoman Dodd.
 - Council asked questions on the payments to ELAN Financial, AT&T, Pitney Bowes: Postage Lease, Rehmann, SBIS, Hunt, Douglas and Jade: Fire Withholding Release, and Etna Supply: Sensus Support. Treasurer Clear answered Council's questions regarding those payments.
 - A roll call vote was taken. Motion carried unanimously.

- Unpaid Bills and Disbursements for the Month of March 2024.
 - Councilman Kwiatkowski moved to approve the unpaid bills and disbursements for the month of March 2024 in the amount of \$14,520.26. Seconded by Councilwoman Mills.
 - A roll call vote was taken. Motion carried unanimously.
- Contract for Fiscal Year Audit.
 - Councilwoman Darling moved to authorize the City Manager to enter into a three-year contract with Gabridge & Co for the City's Annual Fiscal Year Audit. Seconded by Councilwoman Mills.
 - Councilwoman Raab asked if someone can come and present the audit in-person versus via Zoom like in years past. Council discussed having an in-person presentation.
 - Councilwoman Darling asked what a federal single audit report is. City Manager Sabolsky explained.
 - A roll call vote was taken. Motion carried unanimously.
- South Huron Street and Cuyler Street Utility Improvement Project.
 - Councilwoman Dodd moved to authorize the City Manager to enter into a contract with the lowest - responsible bidder for the South Huron Street and Cuyler Street Utility Improvement Project, subject to financing. Seconded by Councilwoman Mills.
 - Sabolsky explained the project cost and where the funds are coming from to pay for this project. Sabolsky explained the reason why the verbiage of "lowest – responsible bidder" was used; on both the South Huron Street and Cuyler Street Utility Improvement Project and the Ball Street and Bailey Street Sanitary Sewer and Water Main Replacement, the same company (J&N Construction) is the lowest bidder. We are not sure if they can handle both projects. If they can accomplish both this summer, they will be awarded both. HRC will be talking to the bidder to see if they can get everything done in time.
 - Council and Sabolsky discussed the project.
 - A roll call vote was taken. Motion carried unanimously.
- Ball Street and Bailey Street Sanitary Sewer and Water Main Replacement.
 - Councilman Kwiatkowski moved to authorize the City Manager to enter into a contract with the lowest - responsible bidder for the Ball Street and Bailey Street Sanitary Sewer and Water Main Replacement, subject to financing. Seconded by Councilwoman Mills.
 - Sabolsky discussed the details of this project along with how this project will be funded.
 - A roll call vote was taken. Motion carried unanimously.
- Professional Services Contract.
 - Councilwoman Mills moved to authorize the City Manager to enter into a contract with Sanders and Czapski Associates for \$78,350.00 for Professional Services for the Universal Access to Cheboygan River and Children's Trail – Phase II Project (SPARK Grant Funded). Seconded by Councilwoman Darling.
 - Sabolsky discussed the bidders for this project. Sanders and Czapski Associates worked with us during Phase I of this project.
 - A roll call vote was taken. Motion carried unanimously.

Treasurer's Report:

- Treasurer Clear presented and discussed the Initial Certification of Water/Sewer Liens with Council.
- Councilwoman Raab asked about the water service line verification.

Public Comments:

- Inverness Township Supervisor, Rodney LaHaie spoke regarding the sewer agreement between the City and Inverness Township and the Township's sewer ordinance. LaHaie discussed how changes have been made in the past regarding billing. LaHaie spoke regarding a new change to billing that has been requested/approved by the Inverness Township Board.
- Cal Oxley inquired about the status of the Court Street project. Oxley expressed concern about J&N Construction doing more projects in the City.
- Janet Gahn expressed concerns regarding the last Council meeting and the comments made regarding Meijer. Gahn commented on Councilwoman Dodd's pen.
- Greg Elliott, Inverness Township Trustee commented that he has attempted to contact Jason Karmol but has not heard back. Elliott FOIA'd a sewer forensic audit but the FOIA was denied. Elliott said he would like a copy of the report/study/survey being done. Elliott commented on the sewer for the Township discussing expenses and his own research regarding revenue and flow.

Committee Updates:

- Councilwoman Darling commented on the Board of Commissioners meeting. Councilwoman Darling discussed a housing project the NLEA, Northern Homes, Habitat for Humanity and the County will be working on together. The County is working on a jail project and the Veteran banners are going up soon. Councilwoman Darling said discussion was had regarding illegal immigrants and what would be done if they were dropped off in Cheboygan County.

Messages and Communications from Mayor and Council Members:

- Councilwoman Darling commented on the Follies performances that will be happening at the end of April. Councilwoman Darling encouraged people to join.
- Councilwoman Mills addressed some comments on Facebook regarding the pedestrian bridge, the purchase of the Water Street property by the DDA, water bills and infrastructure, City employees, local job creation and new businesses.
- Mayor Mallory inquired about the start of Court Street. Sabolsky said they have started mobilizing but certain criteria does need to be met for asphalt to be made. Sabolsky discussed why Court Street was not finished last year.
- Councilwoman Raab asked if Council members have personnel files. Councilwoman Raab discussed Council signing their Oath of Office and a Code of Ethics made by Mayor Tebo. Councilwoman Raab also inquired about a public complaint form.
- Councilwoman Darling thanked the public audience for attending the meeting.

Adjournment:

- Mayor Mallory adjourned the meeting at 8:06pm.

Mayor Brett Mallory

Clerk Alyssa Singles

Mayor Pro Tem Adam Bedwin

Councilwoman Diane Mills

Councilman Kenneth Kwiatkowski

Councilwoman Mary Darling

Councilwoman Diane E. Raab

Councilwoman Hayley Dodd