



The CITY REVIEW



FALL CLEAN UP TIME. Again this Fall, the City's Department of Public Works will provide free pick-up service for yard rakings, brush, small tree limbs, etc. The dates for the clean-up are **October 22nd through November 2nd**. Refuse must be out by 7:00 a.m. October 22nd on **the edge of all streets**, [not in alleys, ditches or on grassy areas] as trucks will begin area pick-up at 7:00 a.m. We ask your cooperation in separating your leaves into one pile and your brush & small tree limbs into another. This makes the pick-up and disposal process much more expeditious for our crew. If the same are not separated, the City cannot guarantee their pick-up. Also, remember your refuse must be placed on the edge of the street, not in ditches or on grassy areas. **DO NOT USE BAGS OF ANY TYPE.** The City cannot **and will not** accept garbage, household trash, appliances of any type, tin, metal or items too heavy for one man lift.



If you have any questions, please contact the DPW at 627-2493 between 7:00 a.m. and 3:30 p.m.



Council Places Millage Reinstatement Issue on November 6th Ballot

The Mayor and City Council have directed the City Clerk to place an issue on the November ballot which will ask voters of the City of Cheboygan to reinstate operating millage to the City Charter authorized amount of 15 mills from the current 13.97 mills.

As a result of cutbacks in State shared revenues to the City of Cheboygan amounting to approximately \$170,000 per year along with slow property tax growth and reduction of millage as a result of the Headlee Amendment, the reinstatement of operating millage to 15 mills has been recommended by a Budget Study Committee comprised of members of the City Council and City staff. Budget projections were reviewed by the Committee with several budget cuts being recommended in the event the millage reinstatement proposal is not approved by the voters.

Budget cuts recommended by the Committee, which have currently been implemented include the non-replacement of a current vacant position in the Department of Public Works, reduction in appropriation for Opera House operations and a deferment of planned purchase of a fire truck. Additional cuts being recommended, in the event the millage reinstatement proposal does not pass, include closure of the Recreation Center, elimination of the Opera House operations allocation, elimination of the fireworks appropriation, and additional staffing evaluation.

The proposed millage reinstatement is estimated to bring an additional \$120,000 in revenue for the City of Cheboygan beginning in July 2008.

If you have any questions regarding the City of Cheboygan budget projections, the budget cut recommendations and/or the millage reinstatement proposal, please contact Scott E. McNeil, City Manager at 627-9931.



PUBLIC MEETINGS

Public Meetings are held in the City Council Chambers, located in the City Hall, 403 N. Huron Street.

- ❖ The **Cheboygan City Council** meets the second and fourth Tuesday of each month at 7:00 p.m.
- ❖ The **City Planning Commission** meets the third Monday of each month at 7:00 p.m.
- ❖ The **Zoning Board of Appeals** meets the first Wednesday of each month at 7:00 p.m.
- ❖ The **Recreation Commission** meets the third Wednesday of each month at 7:00 p.m.
- ❖ The **Historic Resources Commission** meets the first Monday of each month at 7:00 p.m.
- ❖ The **Downtown Development Authority** meets the first Tuesday of each month at 6:00 p.m.
- ❖ The **Human Relations Board** meets the third Thursday of each month Sept.–May & the 3rd Monday of each month June–Aug. at 4:00 p.m.
- ❖ The **Brownfield Redevelopment Authority** meets the 2nd Monday of the month at 7:00 p.m.

NOTICE:

The City of Cheboygan does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

The City will provide necessary reasonable auxiliary aids and services to individuals desiring to attend City hearings or meetings. Three weeks advance notice is requested. Please call the City Clerk at 627-9931 for more information.

IMPORTANT WATER/SEWER INFORMATION

WATER/SEWER EMERGENCIES

If you experience a water or sewer emergency during normal business hours, please call 627-2582.

Should you experience a water or sewer emergency **after normal business hours, or on a weekend or holiday**, the City wants you to know we are committed to providing you with emergency response. To provide that response, you may dial **290-2900** to reach an employee of the Water and Wastewater Department.

Please remember that this system is for emergency situations, not for general information that can be obtained during normal working hours.

Please help us keep this system up and operating for the benefit of the entire City of Cheboygan.

RENTAL PROPERTIES

All owners of rental properties are reminded to notify the Utility Billing Dept. at 627-3592 of any tenant changes so that final bills can be calculated. **ALSO**, in order for the billing to be in the tenant's name, a \$100 deposit is required from the tenant, pursuant to policy set by the City Council. This deposit is kept in a separate account until the tenant moves. It can then be used on the final bill or returned to the tenant if there is nothing owing on the final bill.

WATER SHUT-OFF INFORMATION

Any customer who has their water shut off and has to have the City Water Department restore service will be charged a \$40.00 Turn On Fee. This will include seasonal customers, non-payment customers and anyone discontinuing service for a period of 30 days or more.



UNDERSTANDING YOUR WATER/SEWER BILL

Codes: WA=Water; SI=Sewer; FS=Flat Sewer; WO=Out of Town Water; A=Actual Meter Read; E=Estimated Meter Read

Bills are sent out quarterly; two bills have actual meter reads – the other two bills are estimated on past actual usage since meters cannot be read during the winter months.

Questions? Call 627-3592.

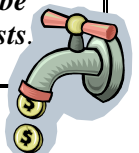


Do's & Don'ts

EXPERIENCING A WATER/SEWER PROBLEM???

Call the City at 627-2582 first before calling your plumber to find out whether or not your problem is the responsibility of the City. If you call your plumber first, the City will not be responsible for any costs.

Thank you.



FOR POLICE, FIRE OR MEDICAL ASSISTANCE DIAL 911.

Telephone Numbers for City Offices

City Hall 403 N. Huron St.	627-9931
Assessor	627-9931
Clerk/Treasurer	627-9931
Police and Fire	627-4321
Non-Emergency	
403 N. Huron St.	
Dept. of Pub. Works (Street Department) 1003 N. Huron St.	627-2493
Hearing Impaired Only	
TDD 597-0315	
Ice Rink/Pavilion 480 Cleveland Avenue	627-3255
Manager	627-9931
Marina	627-4944
Mayor	627-9931
Parks & Rec. Dept. (Recreation Center) 400 Cleveland Ave.	627-2151
Utility Billing	627-3592
Water & Sewer (inc. Wastewater Treatment Plant) 975 N. Huron St.	627-2582

winter storm events, which cause school closings, snowplows are busy clearing streets and opening them to traffic as quickly as possible after the storm. Due to school closings, many children are out & about entertaining themselves and enjoying a day off from school.

Parents should be aware of the snow plowing activities and be sure children are kept away from streets and roadsides. Also, please do not allow your children to build snow forts near the streets.



INSPECT YOUR MAILBOX BEFORE WINTER

Winter is fast approaching. Have you inspected the condition of your mailbox and post it is mounted on? Boxes eventually become loose and/or rusted and are easily displaced from snow being thrown. Even wolmanized posts can become soft and rot.

Check your post for knots. Impact near a knot will split a post easily. Keep the area around your mailbox clear of snow. Remove decorative, oversized and plastic mailboxes during the snow removal season. These types of mailboxes do not tolerate impact from snow and will not be replaced in kind.

If a City of Cheboygan DPW snow plow truck hits and destroys a mailbox, the City will provide a new standard mailbox. However, if a mailbox is damaged by snow being pushed or thrown, and not by the truck

itself, the City of Cheboygan will not replace the mailbox.

If you have any questions or concerns, please contact David LaCross, DPW Superintendent at 627-2493 between the hours of 7:00 a.m. and 3:30 p.m., Monday-Friday.



PERMITS REQUIRED FOR WORK IN STREET RIGHTS-OF-WAY



Anyone planning to perform any type of work within a City street right-of-way **must** secure a Permit from the City of Cheboygan's Department of Public Works. Work requiring a Permit within a street right-of-way includes patch work, culvert installation, curb, sidewalk or driveway repair, tree or shrub planting or any other type of work within the street right-of-way. Please contact David LaCross, DPW Superintendent, at 627-2493 should you plan work in the street right-of-way or have questions concerning street rights-of-way.



PARKING IN CITY LOTS OVERNIGHT

A permit is required for all overnight parking in City lots. The permits/fees are obtainable at the City Hall.



WATCH OUT FOR SNOWPLOW TRUCKS

While driving along City streets this winter, please be extra cautious when encountered by snowplow trucks during the course of their snow clearing activities. Be sure not to follow or park too close behind a plow truck in operation, as they often are required to back up. Operators have difficulty seeing what may be directly behind the vehicle. Parents should be aware that during

To allow for efficient snow removal, No Overnight Parking is allowed on City streets or alleys from November 1st to April 30th from 2:00 a.m. to 7:00 a.m.

RECREATION CENTER

400 Cleveland Avenue – 627-2151

FALL/ WINTER SCHEDULE

October 1, 2007-May 1, 2008



If you have any questions concerning the activities of the Recreation Center, please contact **Scott Hancock**, Recreation Director at 627-2151.

Scott Hancock, Recreation Director, has announced the following schedule for the Recreation Center open for 2nd grade and up: 5:30 PM to 8:00 PM - Elementary and Junior High School Students
8:00 PM to 10:30 PM - High School Students and Adults

Monday & Wednesday for boys and men.**Tuesday & Thursday for girls and women.**

[Beginning October 15th, the Recreation Center will be hold a free throw contest – boys can shoot any Monday or Wednesday between 5:30 p.m. & 8:00 p.m. – girls can shoot any Tuesday or Thursday between 5:30 p.m. & 8:00 p.m. Deadline for shooting will be sometime in December. Any questions, contact Scott Hancock, Recreation Director at 627-2151.]



The Center offers basketball, foosball, ping-pong, bumper pool, pool,  table hockey, air hockey, golf putting hole and two (2) weight rooms  (**weight rooms for high school students & adults only**)

The Recreation Department is now taking sign-ups by telephone (627-2151) for their men's league basketball teams between 8:00 am. and 4:00 p.m. A league meeting will be held the last week of October (date & time to be announced) and the league will begin Sunday, November 4th, 11th or 18th depending on the number of teams.

Starting a new fall basketball league for women, high school and up.
Team or players may sign up now by calling 627-2151.



Work on your soccer skills with Mr. B Wednesday & Friday from 3:30 pm to 5:30 pm.



Volleyball leagues will start after the first of the year.

Sign up will take place in December.

Beginning December 1st, the Recreation Center will be open on Saturday mornings from 9:00 to 11:00 for Special Olympics training. Anyone interested in volunteering is asked to call Scott Hancock, Recreation Director at 627-2151.

If our schedule is wrong for you and you want to lift weights during the day, please call Scott Hancock at 627-2151 so a time can be set up that works for you.

Halloween Safety Tips



Have your parents or older brother or sister go with you.



Trick-or-Treat only in your own neighborhood and use sidewalks.



Wear light-colored clothing so you can be easily seen and go on well-lighted streets.



Carry a flashlight for added visibility.



Throw away any candy or food that is not wrapped by the candy company.



Bring your treats home so your parents can see them.



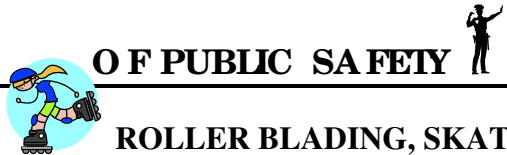
If there are any suspicious treats, notify the police.



The Cheboygan Youth Center is an after-school and summer program for grades 5th through 9th. The Center is open Tuesday, Wednesday and Thursday from 3:00 p.m. to 6:00 p.m. It is located at 504 Division Street (the old Junior High School). If you have any questions or would like to tour the Youth Center, please contact Director, Debra Turnbull at 231-627-0185.



SEASONAL REMINDERS FROM THE DEPARTMENT



OF PUBLIC SAFETY (Note: Office hours are 8:00 a.m. to 4:00 p.m.)

ROLLER BLADING, SKATE BOARDING & BICYCLING

Use of skateboards, roller blades, and other toy wheeled devices is prohibited on City streets and sidewalks under Section 3.4 and 6.18 of the Uniform Traffic Code, particularly in downtown areas where posted. **Roller blading and skate boarding are permitted** in the Skate Park located at the north end of the Ice Rink/Pavilion on Cleveland Avenue & the City-owned parking lot at the corner of Division and Huron Streets after 5:30 p.m. or when the parking lot is empty. Children are permitted to use bicycles, roller blades, skateboards, etc. on the sidewalks in their residential neighborhoods; however, they are advised to yield to pedestrian foot traffic. Bicycles are prohibited on downtown sidewalks where posted.



ANIMAL CONTROL

Chapter 90, Sections 90.08 and 90.25 of the City Ordinance require that all persons **walk their dogs on leashes** and have them under control and that they clean up all manure deposited or accumulated upon any street, sidewalk, gutter, alley or private property.

DISORDERLY CONDUCT - NOISE

Chapter 95, Section 95.03 of the City Ordinance prohibits persons from playing loud vibrating music from motor vehicles. Other sections of City Ordinance and State Statute prohibit the playing of home stereos and recording devices in a loud manner, which would disturb the peace and quiet of a neighborhood.



INOPERABLE MOTOR VEHICLES



Chapter 94, Section 94.02 of the City Ordinance requires that all unlicensed, uninsured and/or inoperable motor vehicles be removed from private properties within the City or stored inside garages.



BURNING PERMITS

All property owners, whether business or residential, are **required to obtain** a burning permit from the City of Cheboygan before open burning of any type is permitted. This includes small piles of brush, grass or leaves. Burning in burning barrels is also restricted and persons wishing to do so must obtain permission through the Cheboygan Department of Public Safety/Police or Fire Division (627-4321). Fines for violation of this Ordinance can amount to \$500.00 or more. **NO BURNING IF STATEWIDE BURNING BAN IS TEMPORARILY ENVOKED.**



FIRE EXTINGUISHERS



Dry chemical fire extinguishers can be refilled at CarQuest, 122 S. Main St., Cheboygan (627-5691).



SNOWMOBILE PERMITS



Snowmobile permits may be obtained at the Dept. of Public Safety after November 1. There is no charge for a permit. Snowmobiles will be permitted only on designated streets and trails, the most direct route from your residence to the nearest designated street or trail, by permit.

CAUTION TO 4-WHEELERS & DIRT BIKE OPERATORS



Michigan Law does not permit operation of these vehicles on designated snowmobile trails within the City limits.

SPEED LIMITS: All City streets are **25 mph**, unless posted otherwise.

RADAR LOCATIONS: W. Lincoln & Loomis; W. Lincoln & Cleveland; Mackinaw & N. Ball; E. State & Eastern; Cleveland & E. Seymour; Lafayette & Abbott; N. Huron & Lake, **and other** locations throughout the City.

CITY OF CHEBOYGAN
“Let Water Run and Water Service Freezing Policy”
Effective October 25, 2005

The City of Cheboygan shall allow a “Let Water Run Credit” for those water/sewer customers who properly notify the City that they will be running their water over the winter months to avoid freeze-ups of their water service. Proper notification shall be in writing to the water/sewer billing department. The City shall keep a record of the yearly lists subject to the City’s “Records Retention Policy.”

In the event that a customer experiences a freeze-up of service that must be thawed by the City, the customer shall then notify the water/sewer billing department, in writing, that they will let their water run to avoid future freeze-ups. The City water/sewer department will then add the customer to the City “Let Water Run List”.

If the water service freezes between the water main and the “curb stop” or outside the water meter pit, the City shall correct the situation at its sole expense. If the meter freezes, the City shall thaw the service one time, any subsequent thawing shall be at a rate of \$40.00 per occasion and added to the customer’s next water/sewer billing. If water service freezes on the building side of the “curb stop” or outside the meter pit, the City will have no responsibility in the matter. The City may assist on a labor, equipment, material and overhead basis if the customer agrees to pay the total expense.

The water/sewer billing clerk shall issue a “Let Water Run Credit” for all customers on the City “Let Water Run List” on the next billing that is based on an **actual reading** of the customer’s water meter. The amount of the credit will be based on the **previous year actual meter read** billed amount.

The City of Cheboygan reserves the right at any time, to modify, revise, amend, terminate or otherwise change the City’s Let Water Run and Water Service Freezing Policy.



City of Cheboygan Council Policy
Funding of Liability Risk
Pursuant to Public Act 222 of 2001

Adopted: November 12, 2002; Amended: March 11, 2003

1. Immediately appropriate \$45,000 of which 75% shall come from the Wastewater Fund and 25% from the Public Works Fund in order to meet current reasonable risk based on a potential estimate of three (3) claims, which could meet the conditions imposed by the statute with an estimated cost per claim of \$15,000.
2. Appropriate, thereafter, annually an amount of \$7,500 per year of which 75% shall come from the Wastewater Fund and 25% from the Public Works Fund plus interest earned to reach an anticipated future funding cap of \$90,000. Interest earned upon reaching the established cap amount shall be returned to the Wastewater Fund and Public Works Fund based on the aforementioned percentage of contribution. Ninety Thousand Dollars (\$90,000) has been identified as a catastrophic amount of liability risk by doubling the current three (3) claim estimated exposure amount. Claims, which may subsequently be paid from the liability fund established by this policy, shall be restored with appropriations from the applicable department identified as the basis of liability within the claim. If both departments are found liable the aforementioned allocation of funds shall apply.
3. A committee be established made up of the Mayor, Mayor Pro Tem and City Manager for consideration of claims and payment of claims that are not subject to litigation in an amount of \$2,500 or more. The City Attorney and applicable department head shall advise this committee. Consideration of claims less than \$2,500 shall be undertaken by the City Manager. The City Attorney and applicable Department Head shall advise the City Manager.
4. Any claims pursuant to this statute, which reaches the status of pending litigation, shall be considered by the City Council in closed session pursuant to the Open Meetings Act.
5. Funding in the amount of \$25,000 be appropriated annually from the Wastewater Maintenance Budget and \$5,000 annually from the Public Works Maintenance Budget toward reduction of inflow and infiltration into the sanitary system and repair of the sanitary collection system and storm water system toward any identified conditions, which may lead to future claims under this statute.
6. Annual review of this policy and procedure shall be completed prior to renewal of the City of Cheboygan’s property and liability insurance policy each year. A report shall be provided to the City Council with regard to this review.

City Reviews Strategic Plan

The City Council, City staff and the Strategic Planning Task Force along with approximately 40 stakeholders reviewed the status of the City of Cheboygan's Strategic Plan and each of the goals it contains. The Strategic Plan, which was adopted in February 2005, included goals relative to the removal of junk and blight, improvement of water quality, park and recreation system review, projects recommended by the HyettPalma study for downtown including the redevelopment of the former F.W. Woolworth building site, marketing and economic development, refinement of capital improvement planning, and sidewalk improvement with a walkable community design. A 2-Year Status Report was reviewed which identified significant progress regarding removal of conditions of junk and blight, intergovernmental cooperation, park & recreation review, economic development and improvement of water quality.

Addressing the conditions of junk and blight included the updating of a junk and blight ordinance and dedication of personnel toward enforcement actions which are now underway.

Efforts toward improvement of water quality include additional testing in order to identify elements of water which may be able to be treated, new treatment practices, new maintenance practices, replacement of water mains in the locations of South B, C & D Streets and Duncan Avenue where the highest concentration of water quality complaints were received, and future capital improvement planning.

In the area of intergovernmental cooperation a Northern Cheboygan County Intermunicipality Planning Committee was formed which includes representatives of the City, County of Cheboygan and Benton, Beaugrand and Inverness Townships. This Committee meets monthly and has identified goals and objectives and adopted action plans for each. Currently the group is working on future land use recommendations for the area.

With regards to parks & recreation review, the City of Cheboygan Recreation Commission has completed a new Recreation Plan which includes addressing new park improvements as well as maintenance and program review.

The issue of marketing and economic development has been addressed by activities of the City Manager and the Mayor participating on the Board of Directors of the Economic Development Corporation of the County of Cheboygan of which Scott E. McNeil, City Manager serves as Chairperson. The EDC reviewed methods of economic development and ultimately recommended that Cheboygan County join the Northern Lakes Economic Alliance (NLEA) which formerly was a professional economic development group that acted on behalf of Emmet, Charlevoix and Antrim Counties. As stated, the Cheboygan County Board of Commissioners has approved membership in the NLEA by an annual appropriation and the City and the County will be the beneficiary of this professional economic development organization. The City of Cheboygan also provides funding toward the NLEA. The City Manager, Scott E. McNeil, now sits on the Board of Directors of the NLEA.

Progress remains to be made with regards to objectives relative to new sidewalks and sidewalk replacement and addressing redevelopment issues of the former F.W. Woolworth building.

As a result of review of the Strategic Plan, the Plan was amended and goals were prioritized as follows:

No. 1-focus on the HyettPalma Cameo Projects Regarding the Redevelopment of Downtown Cheboygan (Redevelopment of Former F.W. Woolworth Building & Site); No. 2-Continue and Refine the Capital Improvement Planning Process and the Implementation of a Walkable Community and Sidewalk Repair/Replacement Plan; No. 3-To Establish a Centralized Cultural Arts and Education Center that is Financially Sound and Adequately Staffed; No. 4-Improve the Quality of Water Delivered to City Water Utility Customers; No. 5-Create a City Park & Recreation System that Meets the Needs of the Community; No. 6-Remove Conditions of Junk and Blight from the City; No. 7-Develop Effective Marketing Plan to Promote the City of Cheboygan as Place to visit, as a Place to Raise a Family and as a Place to do Business; No. 8-Continue and Enhance Intergovernmental Communication; and No. 9-Refine Land Use Plan; and No. 10-Develop & Implement a Staffing Plan, which will Effectively Accomplish the Mission of the City of Cheboygan

The City Council will receive a progress report each month regarding one of the top four goals. If you have any questions regarding the City's Strategic Plan and goal setting process, please contact Scott E. McNeil, City Manager at 627-9931.

FALL HYDRANT FLUSHING

The City of Cheboygan will be flushing hydrants as follows:



EAST SIDE: 11:00 pm Sunday, October 21 to 7:00 am Monday, October 22
11:00 pm Monday, October 22 to 7:00 am Tuesday, October 23
*11:00 pm Tuesday, October 23 to 7:00 am Wednesday, October 24



WEST SIDE: 11:00 pm Sunday, October 28 to 7:00 am Monday, October 29
11:00 pm Monday, October 29 to 7:00 am Tuesday, October 30
11:00 pm Tuesday, October 30 to 7:00 am Wednesday, October 31
*11:00 pm Wednesday, October 31 to 7:00 am Thursday, November 1

***if needed**

Please do not wash clothing without first running cold water faucets until the water is clear on these days and the following day to clear your lines of rust and other particles. Call 627-2582 (Water Department) with any questions or concerns.



ICE/RINK PAVILION

Please call the Ice Rink/Pavilion at 627-3255 for a schedule of the open-skating times.



SNOW & ICE REMOVAL FROM SIDEWALK REQUIRED



The owners of any property in certain areas are required by City Ordinance to keep sidewalks clear of snow and ice. The areas which are included in the snow & ice removal Ordinance are listed as follows:

- Huron Street from Mackinaw Avenue to Locust Street
- Main Street from First Street to the South City Limits
- Water Street from State Street to Elm Street
- Mackinaw Avenue from Clinton Street to Main Street
- State Street from Huron Street to "F" Street
- Backus Street from Huron Street to Main Street
- Division Street from Dresser Street to Water Street
- Elm Street from Huron Street to Water Street
- Pine Street from Huron Street to Main Street
- Locust Street from Huron Street to Main Street



These sidewalks have been identified as high foot traffic areas and, as such, removal of snow & ice is required by Ordinance in order to insure public safety and limit property owner and public liability. The City of Cheboygan does provide snow removal services within this area, but this does not dismiss the requirement of the property owner to be sure that the sidewalk is clear in the event that the City is unable to keep the sidewalks clear in a timely manner. The snow & ice removal Ordinance provides for fines in the event a property owner is in non-compliance and also provides for exceptions to these provisions with regards to property which is leased. **DO NOT PILE SNOW IN RIGHT-OF-WAY, ON SIDEWALKS OR IN BERM AREA (BETWEEN CURB & SIDEWALK).**

For more information regarding the snow & ice removal Ordinance, you may call the Department of Public Safety at 627-4321, visit the City of Cheboygan's web site or stop at City Hall to obtain a copy of the Ordinance.

Mayor: James E. Muschell, 627-9024
 Mayor Pro Tem: Leslie A. Tebo, 627-5947
Council:
 Gerald Boardman, 627-1757
 Charles Charboneau, 627-2159
 Theo Lepp, 627-5830
 Winifred L. Riddle, 627-6604
 Richard B. Sangster, 627-5807

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 City Assessor: Thomas Eustice
 Fire Chief: Thomas Bancroft
 DPW Supt.: David LaCross
 Recreation Director: Scott Hancock
 Water & Wastewater Crewleader: Steven Gall



SPECIAL ELECTION IS NOVEMBER 6th

