

Cheboygan Main Street DDA Regular Meeting – October 1, 2021

The meeting was called to order at 6:01 pm by chairperson Eric Villanueva.

Roll Call

Present: Costin, Khan-King, Stempky, Weir, Crongeyer, Mallory, Eckhart, Schneider, Villanueva, Tebo

Absent:

Consent Agenda

Motion by Costin, seconded by Schneider, to approve the consent agenda as presented. Motion passed unanimously.

New Business

- a. Consideration to approve a one-thousand-dollar (\$1000.00) façade grant for Vova Investments LLC located at 100 S. Main.

Motion by Crongeyer, seconded by Tebo, to approve a one-thousand (\$1000.00) faced grant for Vova Investments LLC located at 100 S. Main.

Yes: Costin, Crongeyer, Eckhart, Mallory, Schneider, Stempky, Villanueva, Weir

Abstained: Khan-King, Tebo

Mr. Alex Mazur presented his plans for 100 S Main Street. He would like to replace six windows on the second story of the building in apartments 1 and 2.

- b. Consideration to apply for a Technical Assistance Service from the Michigan Main Street Program.

Motion by Eckhart, seconded by Stempky, to apply for Asset Mapping Technical Assistance from Michigan Main Street.

Yes: Costin, Eckhart, Khan-King, Mallory, Schneider, Stempky, Tebo, Villanueva, Weir

No: Crongeyer

Board members discussed the various technical services available from Michigan Main Street. These services are provided at no additional cost to the community.

Duczkowski will form a subcommittee to complete the Technical Assistance Service Application. Deadline for applications is Friday, November 19, 2021.

- c. 2021 Development Plan and Tax Increment Financing Plan update- Danielle Bouchard

Slight discrepancy in the TIF plan budget and the actual budget, more information will be required from the City and County offices.

Once the information is obtained, and a second draft has been completed, the DDA can call for a special meeting, then ask Council for a public hearing.

Projected completion date of February / March 2022.

Treasurers Report- Crongeyer

Crongeyer referenced monthly financial reports provided by City Clerk/Treasurer Bridget Brown. Board members did not have any questions about the reports.

Committee Updates

Outreach Committee- Crongeyer

- Catalogs have been completed and distributed to participating businesses.
- Merchandise sales were successful and are now completed, some merchandise that did not sell will be available for purchase at the Chamber of Commerce.
- Crongeyer made a formal recognition of Trudy Lofgren for her diligence and commitment to the City. Condolences were offered to her family. Trudy will be very missed.

Placemaking Committee- Stempky

- Flowers, cornstalks and pumpkins have been placed downtown as fall décor.
- The Scarecrow Stroll is taking place through the end of October. Over 35 businesses and groups are participating with a scarecrow display.

Events Committee- Weir

- Downtown Thursday Nights Live events throughout the summer were very successful.
- Hospitality Night and Ladies Night Out planning is well underway for this fall / winter
- Planning is underway for the Holiday Parade of Lights

Business Development Committee- Schneider

- The business development committee hopes to meet later in October to decide on their next project.

TIF Renewal Committee- Crongeyer and Duczkowski

- No current updates, other than those presented by Bouchard.

City Council Report- Mallory

- Mayor Pro Tem Mallory reported on a variety of topics including alley vacation, City fees around zoning and permitting, broadband initiative, the goose hunt, the city assessor, History of Hometown Heroes banner program, and plans for McDonalds to update their building. The city has purchased a new plow truck and a variety of public hearings have been set.

City Manager's Report- Sabolsky

- City Manager Sabolsky reported the city has received a bill from Otis Elevator in the amount of \$7,237 for work completed on the footbridge. He would like to discuss future plans for the footbridge with the Main Street DDA board.
- City Manager Sabolsky reported that city permit fees are being reviewed.
- City Manager Sabolsky reported that the city is in the process of offsetting sewer and water repair costs with state monies.
- Villanueva and Eckhart were reappointed to the Main Street DDA board by City Council

Public Comments

- Sherry Nelson discussed the success of the Coast Guard Potluck, the upcoming annual USCG Christmas tree delivery, and community send-off of the Cutter as it heads to Chicago for tree delivery.

Board Member Comments

- Duczowski welcomed CEDAM Community Development Fellow Anna Sangster. Anna will be working in Cheboygan for the next 15 months on economic development initiatives including RRC certification.
- Eckhart asked about the status of Wi-Fi downtown.
- Duczowski responded that AirNorth is still providing Wi-Fi access downtown and now that the City Manager transition has taken place this topic can be revisited.
- Duczowski reported that the latest round of Match on Main grant funding is now open from the MEDC.
- Costin asked about Duczowski's title of Interim Director.
- City Manager Sabolsky responded that a personnel attorney is being consulted regarding this matter.

Adjournment

Motion by Eckhart, seconded by Stempky, to adjourn the meeting. Meeting was adjourned at 7:17pm

Chairperson Eric Villanueva