



Regular Meeting of Cheboygan Main Street DDA
Monday July 11, 2022 6:00pm City Council Chambers

MINUTES

1. **Call to Order at 6:00pm**

2. **Roll Call**

Present: Crongeyer Eckhart Kahn-King Mallory Stempky Stritmatter Villanueva

Absent: Costin Tebo

3. **Consent Agenda:**

Motion by Crongeyer, seconded by Stempky, to approve the consent agenda as presented. Included in the consent agenda was the minutes from the Cheboygan Main St DDA Special Meeting held on June 7th, 2022, Motion Passed Unanimously.

4. **Treasurer's Report**

Financial report was noted in the meeting packet. Highlights around the purchase of 220 Water St:

Bond amount: \$1,142,000

Check written to Cheboygan Title: \$1,228,484

Amount from Fund Balance towards down payment, bond council and closing costs: \$107,284.43 which was less than we previously approved for down payment and closing costs.

New Fund Balance: \$440,192.00

5. **Committee Updates**

a. Outreach Committee – Bobie Crongeyer

Nothing to report aside from what was in the meeting packet.

b. Placemaking Committee – Anna Sangster

Looking at perennials for the cement rounds at Festival Square.

Vietnam Veterans banners are going up and American Flag banners have been put up.

c. Events Committee – Christine Kahn-King

4th of July parade went fine even with the rain delay. No July meeting.

d. Business Development Committee –

Nothing to report. Currently does not have a chair for this committee.



6. Reports

a. City Council Report – Brett Mallory, Mayor Pro Tem

On March 31st Great Lakes Tissue was purchased. The new owners' mission for the business is "Maintain, Fix & Grow". They are looking to upgrade the paper making equipment for better efficiency and are looking at how to be 100% energy sustained by Hydro Dams.

City is working on getting a Work Order System.

Dan is working with the Army Corp of Engineers on the fishing piers.

Major City Park updates: Fish bench along the river dedicated to Tom Eustice; pavilion at the start of the Children's Trail and a Bee Sculpture added to the bee habitat near the end of The Children's Trail.

Water/Sewer rate increases take effect July 1st, 2022. Looking at approximately a 29% increase. The City is working on replacing residential water meters over the next two years.

City purchased 2 dump trucks and 10 air packs for the Fire Department.

b. CEDAM Report – Anna Sangster

Anna hosted seven fellows and two CEDAM staff in Cheboygan last week. They toured various places around town and Anna got great feedback about Cheboygan from the group.

City Hall got a new sign thanks to the generous donation from Bernard's Building Center and Roger Duffiney.

c. Director's Report – Polly Schneider, Executive Director

Closed on the Water St property.

On July 28th there will be a storytelling visit from Michigan Main Street.

Next big project is Bylaws and Ordinances for the Main Street DDA Organization.

7. Old Business

- a. 220 Water Street Management Agreement – Consideration to approve proposed Management Agreement for 220 Water Street between Cheboygan Main Street DDA and City of Cheboygan.

Motion by Stritmatter Seconded by Kahn-King. Motion passed unanimously.

- b. 220 Water Street Continuing Disclosure. Resolution to approve the undertaking to provide continuing disclosure by the City of Cheboygan Downtown Development Authority.
 - a. Polly clarified that this will allow a copy of the audit to be send to EMMA (Electronic Municipal Market Access) for the bong on Water St.



Motion to adopt the Resolution to approve the undertaking to provide continuing disclosure by the City of Cheboygan by the City of Cheboygan Downtown Development Authority.

Motion by Kahn-King Seconded by Stempky. Motion passes unanimously.

8. New Business

- a. Vibrancy Microgrants - \$5,000.00 approved funding for fy 2022/2023

Vibrancy Grants are up to \$500.00 each and are awarded based on impact and depth of applicant pool.

Suggested to open a \$2,500.00 cycle now and another \$2,500.00 cycle in Spring of 2023

Façade Grants – \$5,000.00 approved funding for fy 2022/2023

Façade Grants are up to \$1,000.00 each and are awarded on a first-come first-serve basis

Suggested to open full funded grant cycle now.

Non-profit Grants - \$5,000.00 approved funding for fy 2022/2023 (looking to set a workshop to prepare grant application for this new Cheboygan Main Street DDA grant)

Motion to open grant cycles for fy 2022/2023 Vibrancy Microgrants and Façade Grants as suggested.

Motion by Stempky Seconded by Stritmatter. Motion passes unanimously

- b. Cheboygan Downtown Development Authority Bylaws – Date needed to hold workshop to update Bylaws and Ordinance.

- a. Eric and John S. will be on the committee with Polly.

Bylaws Workshop Date to be July 20th, 2022 with anticipation of presented updated Bylaws and Ordinance to Full Board at August 2, 2022 meeting for approval, after which approved Bylaws and Ordinance will be sent to City Council for approval, public hearing and then adoption.

9. Public Comments

Dan Kirby, the new Manager at PNC, introduced himself. He started this new position four weeks ago.

10. Request for Future Agenda Items

11. Board Member Comments

12. Adjourn – Motion to adjourn at 6:45pm by Mallory, seconded by Stempky.