

Cheboygan Main Street Downtown Development Authority
Regular Board Meeting

MINUTES

May 2, 2023 6:00pm City Hall – Council Chambers

1. **Call to Order**

2. **Roll Call:** Members in attendance:

Costin Crongeyer Dodd Eckhart Mallory Paull Stempky Villanueva Yeck

Quorum present

3. **Consent Agenda:** Board approved consent agenda. Motion by John Costin, seconded by Christy Stempky.

4. **Treasurer's Report** – Bobie Crongeyer reported \$6,728 in revenue, \$2890 in expenses. TIF money deposit in the amount of \$218,547. Ending balance \$520,648. Revenues are \$6,200 off because BKC misdirected its rent payment to the county.

5. **Committee Updates**

- a. Outreach Committee – Chairperson Crongeyer reported there was no April meeting. Credit Card reader has been acquired and is operational for accepting donations.
- b. Placemaking Committee – Chairperson Villanueva reported Festival square planter project will begin soon as soon as weather permits. Down town tree scape will begin as soon as possible. Shine up Cheboygan scheduled to occur the weekend of May 8. Holiday decorations expected to arrive in May. Placemaking committee is looking for project leads. Placemaking committee had no alterations to its proposed budget for fiscal year 2023.
- c. Events Committee – Director Schneider reported 2023 fiscal year budget is prepared. Music on Main to begin June 15. July 4th parade is set for 10 am as always. Registration for the parade is open.
- d. Business Development Committee – Chairperson Yeck reported Stritmatter is about 80% done with business inventory. Mid to late June recruit primer expected to be complete.
- e. Coast Guard Connection Committee – Yeck reported no farmers market staffing for the forthcoming summer. The committee recognized military family month by sending treats to the children of service members.
- f. Farmers Market Committee – No report. Famers market will move to Festival square May 27th.

6. **Reports**

- a. City Council Report – Council woman Dodd reported city is considering options to repair city hall/opera house. City is a step closer to getting a grant for court street. The city will have to make about \$1.8 million to repair a seawall. The housing commission is accepting applications for board members.
- b. City Manager Report – No report
- c. Director's Report – Polly Schneider, Executive Director reported she attended a meeting with Cheboygan County Community Foundation wherein it wanted to restore the lighthouse by way of a fundraiser in order to beautify it. She received word from the MEDC that larger than normal facade grants are available. There was an additional seat available for the NLEA symposium May 22nd for the DDA. She would be attending in Milan, MI a bi-annual Main Street Training.

7. **Old Business** – No old business

8. **New Business**

- a. **Evaluation Committee Report** – Chairperson Villanueva reported evaluation committee reviewed the Director’s performance and determined the Director’s performance was superior according to the Performance Review guidelines and therefore recommended a salary increase of 4% for the forthcoming fiscal year 2023.

Emily Eckhart motioned to approve a 4% pay increase for Executive Director Schneider as recommended per the committee’s recommendation, seconded by John Costin. Motion approved unanimously

- b. **Consideration to approve 2023/ 2024 FY budget** as presented by Budget Committee.

Christy Stempky Motioned to approve 2023/ 2024 FY budget as presented, seconded by Bobie Crongeyer. Motion approved unanimously

9. **Public Comments** Mary Hebert thanked DDA members for their efforts and sought Board input on how to relandscape her property located at 400 West Elm at the corner of Elm Street and North Huron Street.

Pat Gildner representing Art Vision commented that the mural located in Washington Park facing Sozo is complete but landscaping and lighting still need to be done. She applied for an AARP grant to fund the relandscaping. Art Vision will have the mural’s dedication on June 15th at

10. **Request for Future Agenda Items**

11. **Board Member Comments** John Costin commented that he was approached by anonymous regarding the policy on food trucks. Polly informed John to look to the City Ordinance regarding food trucks. 47:30 – 48:30.

12. **Adjourn** motioned by Christy Stempky and seconded by John Costin.