



MINUTES

**Cheboygan Main Street DDA Regular Meeting – June 18, 2024
6:00pm City Hall, Council Chambers**

1. **Call to Order by Chair Eric Villaneuva at 6:00pm**
2. **Roll Call: Present**, Costin, Crongeyer, Dodd, Eckhart, Mallory, Myers, Paull, Stempky – now Gahn, Villanueva, Yeck. Staff present, Schneider, City Manager Sabolsky
3. **Consent Agenda: Motion to approve consent agenda by Costin, Second by Mallory. All in favor, motion carries.**
4. **Treasurer's Report** – Treasurer Crongeyer gave financial report: revenues = \$12,320, expenditures = \$22,115, ending balance = 579,497
5. **Committee Updates**
 - a. Outreach Committee – Crongeyer
 - b. Placemaking Committee – Villanueva
 - c. Events Committee – Dodd
 - d. Business Development Committee – Schneider
 - e. Coast Guard Connection Committee – Yeck
 - f. Farmers Market Committee –
6. **Reports**
 - a. City Manager Report – Daniel Sabolsky. Hoping that Court Street will be open and drivable by 4th of July. Other projects that will be starting are Huron St, Ball St, Bailey St. – Division from Main to Dresser has been repaved and is back open. Working to solidify plans for the SPARKS grant for the Children's Trail paving, addition of accessible parking and more fishing piers. The City is going to be getting the Bodman building back and will probably be sending out RFP's (request for proposals) from developers for this building/ property. City budget should be approved at Tuesdays council meeting. Budget includes \$800k in capital outlay for much needed equipment upgrades. Waste water treatment plant is 100% completed. Reno of water tower and new water tower project are going well. Assisted US Oil to apply for a grant to add another storage tank at their facility (worked with NLEA) and also worked on grant for Ryba and Kokosing. Received a \$350k grant to fix the culvert on Lincoln by the high school, hoping that that will happen in Spring of 25 when school is out. Eckhart asked if paving the Children's Trail will make it handicap accessible, Sabolsky said yes and that the addition of paved parking lots will make this accessible for all.
 - b. City Council Report – Hayley Dodd. Met last week Tuesday. City applied for two \$250k grants from MDOT to redo sections of Cleveland Ave. and Garfield.



- c. Director's Report – Polly Schneider, Executive Director. Bobie and Polly are on track to submit T-Mobile grant for GT Park \$50k, grant due the end of June. Participated in a group with Main Street America and Michigan Main Street to get data report (available to see) from Placer AI on visitor data. Detailed report can be sent. Busiest day of 2023 was July 29th.

Polly ran into Bryan Swanson from HRC earlier and asked if he had time to go over the vertical accessibility report from HRC with the board. He was available, and spoke with the board.

HRC's evaluation/ investigation revealed water is definitely the issue. A sump pump won't work, because there is no where to pump the water to. City has tried to water proof interior of the pits, which works for a little while, but not entirely. It doesn't perform as it properly should. It is possible to seal the concrete. Water proofing on the outside of the pits which are concrete blocks can be done and would solve the issue. The structure itself is in HRC's evaluation fine. Drain tile/ sump pump won't work because it will be pumping the river back into itself. The water level by the pits, is the water level of the river. There are cost estimates for the three access options in the report done by HRC. The floor of the pit is a concrete pad. The water is seeping in because the walls of the pit are concrete block which water can seep through. Discussion was had regarding the three options given by HRC through the report that is available on the website.

7. New Business

- a. Vibrancy Micro-grant Application(s)

Consideration to approve Vibrancy Micro-grant application from Cheboygan Coffee Roasters

Motion to approve Vibrancy Micro-grant for Cheboygan Coffee Roasters in the amount of \$500.00 Motion by Crongeyer Second by Dodd. All in favor, motion carries.

Consideration to approve Vibrancy Micro-grant application from Scoops: Application for Vibrancy Micro-grant was withdrawn by Scoops, they will apply at a later date.

- a. Election of 2022/ 2023 Officers:

Consideration to appoint Cheboygan Main Street DDA Chairperson

Motion to appoint Ashley Myers Chairperson of the Cheboygan Main Street DDA for the 2023/2024 fiscal year by Eckhart, Seconded by Gahn. All in favor, motion carries.

Consideration to appoint Cheboygan Main Street DDA Vice Chairperson

Motion to appoint Emily Eckhart Vice Chairperson of the Cheboygan Main Street DDA for the 2023/2024fiscal year by Costin, Seconded by, Myers. All in favor, motion carries.

Consideration to appoint Cheboygan Main Street DDA Secretary

Motion to appoint Amanda Paull Secretary of the Cheboygan Main Street DDA for the 2023/2024fiscal year by Myers, Seconded by Gahn. All in favor, motion carries

Consideration to appoint Cheboygan Main Street DDA Treasurer



Motion to appoint Bobie Crongeyer Treasurer of the Cheboygan Main Street DDA for the 2023/2024 fiscal year by Eckhart, Seconded by Dodd. All in favor, motion carries.

8. Old Business

- a. Festival Square Vibrancy Project update. Picnic tables, banners, benches, planters are in. The removal of the large pine tree is part of a second project to revamp the front of Festival Square, which would use Capital outlay.

9. Public Comments – no public comments

10. Request for Future Agenda Items. Villanueva requested that the next meeting agenda include elevator options to direct Schneider to move forward with and explore.

11. Board Member Comments: Eckart inquired if we know anything about the article about the tissue plant being purchased/ redeveloped. Only thing known to the City is that it hasn't been purchased.

12. Adjourn at 7:04pm