

**CITY OF CHEBOYGAN PARKS AND RECREATION COMMISSION
AGENDA SEPTEMBER 2021 MEETING (hybrid)**

**Wednesday, September 15, 2021 at 6pm in Cheboygan City Council Chambers
OR Join Zoom**

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Call to Order

Roll Call: Commissioner Rieger, present; City Manager, secretary, present; Scott Hancock [Director], present; Christy via zoom.

Volunteers: Kate and Dick

Absent: Eustice, Martin

Approval of Agenda

Committee Reports

1. Maintenance & Development

- a. Children's Trail Updates: Dale will type up report and it will be sent out as attachment to meeting notes. There were a few event in August including Monarch butterfly tagging event. There will be a Halloween event on October 23.
- b. Pocket Park on Main Street: The final plans regarding transaction to transfer property to the city are pending. There are issues with the north end of the property. The current owner of 10 feet of the property would like to erect a wall as a privacy wall constructed in such a way that a mural can be painted on it. The property will be used as a pocket park. Dale stated his hope is that the pocket park and mural will reflect the city's history as a lumbering town.
- c. DNR Land Trust Fishing Piers Project: last report was procurement. Waiting on engineering on pillars. Has not gone to bid; Bill Sanders is managing the bidding/procurement.
- d. Recreation Passport Application (submitted March 31, 2021, updated May 15, 2021, updated again in September): Score on the grant was 90/250. We can resubmit an application before October 1. The issue with the grant is no plan. This update will include parking, lighting, paving, accessibility. No bathrooms.

2. Program Coordination & Registration Platform: There are top ten software applications. Common site for all programs city rec website.

3. Trail Town Master Plan: Old Trail Town document. Walkability and Alternative Transportation Plan. Pure Michigan designations. Water trails on agenda but slow moving. County grants. Concerns about width (6 foot is in Rec Passport app), grade, and site lines if its going to be compliant with MDOT ATP standards. Grade is the biggest concern.
4. Recreation Authority (Commissioner Eustice): Kate gave an overview of legislation on recreation authorities, and history. Dick talked about his past projects getting a pool in place. Rieger stated the initial goal should be more modest goal adding that Harbor Springs believes the pool they have in place is an albatross. Kate added Kalkaska has a pool that closed. Dick stated that funding was provided by gas. Kate talked about successful RA's and benefits of working within school district. This MAY be on the to do list for the CEDAM fellow.

Old Business

1. City Council Liaison: Welcome to RJ Archambo replacing Sara Johnston. Term ends in November and he is not going to run again. We will need a new liaison to rec commission come January.
2. Approval of Previous Minutes: No quorum. Still need to approve May minutes.

New Business

1. Commissioner application: Dick Cartmill has applied. He was a heavy equipment operator in the military, hired into Waterford Township Recreation Commission and after some time became Director. Part of his work was to build up the park system. Different service clubs adopted different parks. Dick wrote a lot of grants and was involved in two senior citizens programs that he managed; one through the school district and one through the 'Golden Age' club (the largest such group in Michigan). Dick got a mileage passed for a pool, and there are now two pools in Waterford at each of the pools (Mott and Kettering) where there are sports and classes. Developed a quarterly recreation brochure that was township wide inclusive of school district programs and private groups, this would be helpful to have in Cheboygan.

Dale added he has two people interested in applying to this group. John Gravelin and Bill Thompson. Both are very qualified.

2. Review commission bylaws: The Commission may want to appoint a secretary from the commission. Currently the city manager is listed as the secretary. New chairperson and officers will need to be voted on.

Staff Report

- Basketball court sealed and new pickleball court going in by ice pavilion. Coming back to stripe it next week.
- Goose problem on the fields. Chief Jones is organizing a goose hunt. Based on a lottery.
- 'Urn-E' has been installed in Washington Park. This took a long time and a lot of coordination.

- There is a new hand carved bench down by the fishing piers.
- There was a big softball tournament of college-aged and 16U kids at the fields.
- There was a big youth tournament at the end of July 10U-16U.
- Repaired 3 or 4 things at Gordon Turner
- Noon basketball (5 on 5) is getting started and going well. Not sure about men's league.
- No dogs signs installed on city beach.
- New Children's Trail directional signs put up at Ottawa Park and up by the rec center. There is a need for a sign at the entrance.
- Little League, Rob Borowicz, repaired a lot of the bleachers earlier this spring.
- The Woods provisioning center is donating \$10-121</year to the city general fund for targeted projects such as paving of the ballfields, citywide cleanup (DDA), heat sensing guns (Public Safety).

Scott and Dale both said thank you to Kate.

Commissioner Comments: None due to informal meeting

Public Comment: None due to informal meeting

Adjournment: Adjourned at 7:10pm

TODO:

- Share grants the commission has applied for
- Send list of Recreation Online Registration Platforms
- Send Trail Town Master Plan
- Send Recreation Authority information, planning document(s), and list of successful authorities
- Maintenance Agreement for ball fields
- Sabolsky will follow up on the commission by-laws to see if they have been approved or not
- Dale will get applications for new commissioners

NEXT MEETING OCTOBER 20, 2021 volunteer community secretary.

These minutes were approved by the Parks and Recreation Commission on 2/16/2022. Some board members that attended the 9/15/2021 meeting are no longer serving on the Parks and Recreation Commission